To Reserve a Pony Party:

1) Complete BOTH pages of the Pony Party Reservation and Agreement.

2) Fax (908-766-9783) or email (bhirtes@scparks.org) completed form to stable.

3) Please CALL the office (908-766-5955, M-F, 9-4) to ensure your form was received and check room availability for your requested date and time.

4) Your reservation is not confirmed until the $50 non-refundable deposit has been paid. Deposit must be made within 1 week of reserving the date. You may pay in person, or over the phone by credit card.

Lord Stirling Stable is the ideal place to have a birthday party or other special event. We supply the room, tables and chairs, ponies or small horses, and a cuddly stuffed horse for the birthday child. A pony party is the perfect opportunity for your child and his/her young friends to experience the thrill of riding a horse or pony!

Somerset County Park Commission

Fun grows in our parks!

Lord Stirling Stable
256 South Maple Avenue
Basking Ridge, NJ 07920
908-766-5955
http://www.somersetcountyparks.org
THE PONY PARTY

WHERE:
Somerset County Park Commission
Lord Stirling Stable
256 South Maple Avenue
Basking Ridge, NJ 07920
(908) 766-5955

WHEN:
Sunday through Friday
11 am – 1 pm
2 pm – 4 pm
Saturdays
10 am – 12 pm
1 pm – 3 pm
2 pm – 4 pm
3:30 pm – 5:30 pm

FOR:
Children up to 12 years old who can hold themselves upright in the saddle without assistance.

The basic party package accommodates 12 children with a maximum of 30 people (including children and adults).

COST:
For Somerset County Residents:
$175 for the entire party package. After the first 12 children, a $5/pp fee applies for additional guests.

For Out-of-County Residents:
$250 for the entire party package. After the first 12 children, a $7.50/pp fee applies for additional guests.

THE PARTY INCLUDES

- Two-hour party room rental (we supply 3 tables and 30 chairs).
- You may come 30 minutes before your party start time to set up and decorate (15 minutes for Sat. 3:30 timeslot), and you have 30 minutes afterwards (15 minutes for Saturday 1:00 and 3:30 timeslots) to pack up.
- The use of two ponies or small horses for the first 45 minutes led by adults from your party, to give your child and guests a chance to ride in our outdoor covered Pony Pavilion. If you would like to hire one of our staff members to lead a pony, the cost is an additional $30 per staff member.
- A birthday neck sash and a choice of a plush stuffed horse for the birthday child.
- If you would like a third pony or small horse, one may be rented for an additional fee of $20. A plastic horseshoe game may be borrowed with a $10 refundable cash deposit.

Payment may be made by cash, check, Visa, MasterCard, American Express, or Discover.

A $20 refundable cash room deposit must be provided when checking in for the party. Deposit will be returned at the end of the party when staff has verified that the room has been left in acceptable condition: trash in receptacles, helmets and games returned to the office.

NO ALCOHOLIC BEVERAGES OR OPEN FLAMES ARE PERMITTED ON PARK PROPERTY.

LORD STIRLING STABLE IS A SMOKE-FREE FACILITY.
# Pony Party Reservation and Agreement

**Day/Date:** ___________________________  **Time:** __________________

**Name:** ___________________________  **Phone:** __________________

**Address:** _______________________________________________________

**E-mail:** _________________________________________________________

**Anticipated Age Range of Children:** _____________________________

**Anticipated Number of Children:** ________________________________

## Pony Party Services & Fees

<table>
<thead>
<tr>
<th>Quantity</th>
<th>Description</th>
<th>Unit Price</th>
<th>Extended Price</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Pony Party – Flat rate – Resident (includes <strong>up to 12 children</strong> at/over age 1)</td>
<td>$175.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pony Party – Flat rate – Non-resident (includes <strong>up to 12 children</strong> at/over age 1)</td>
<td>$250.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Extra pony/horse</td>
<td>$20.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Staff member to lead pony/horse</td>
<td>$30.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Game rental (fee per game)</td>
<td>$10.00</td>
<td></td>
</tr>
<tr>
<td></td>
<td>12 Invitations</td>
<td><strong>FREE</strong></td>
<td></td>
</tr>
<tr>
<td></td>
<td>Additional invitations</td>
<td><strong>50¢/ea. or 5/$2.00</strong></td>
<td></td>
</tr>
</tbody>
</table>

**Total Due**

- **Deposit**

= **Balance Due**

**Additional # of youth at/over age 1:**

______ x $5.00 (in county)

______ x $7.50 (out of county)

**Final Balance Due**

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Return BOTH pages via fax (908-766-9783) or email (bhirtes@scparks.org)

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For staff use only

**Reservation date:** ________  **Initials:** ________  **Copy:** Toni: ________

**Signed agreement received:** ____________

**Deposit rec’d:** ________  **Amount:** $__________  **Cash/Check #:** ________

**Balance Due:** $__________

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W:\Pony Parties\2017 Pony Party Information\Pony party reservation and agreement form 2018.doc
**PONY PARTY PARTICIPANT AGREEMENT**

For the safety of your guests, our horses, and other park patrons, all Pony Party hosts and guests must agree to the following requirements. *Please initial each line* to indicate that you understand and agree to abide by these safety rules:

___  Pony Parties are appropriate for children up to the age of 12 years who are able to sit upright in the saddle without assistance. I certify that I will allow ONLY those children fitting this description to ride the ponies/horses.

___  Host will provide a $20 (cash) room deposit when checking in for the party. The deposit will be returned to the Host when the party is over and Stable staff has determined that the room was left in acceptable condition: trash in receptacles, games and helmets returned to the office.

___  No open flames/barbecue grills allowed. EXCEPTION: Birthday candles are allowed.

___  No noisemakers or balloons allowed outside of the party room.

___  If doing a craft, Host(s) must provide tablecloths to cover table.

___  Host(s) must remove all decorations after the party, including any balloons that may be tied to the sign at the Park entrance.

___  No inflatables are allowed, except as provided by the Stable.

___  Entertainers must remain indoors in the Party Room.

___  All children must be supervised at all times.

___  Children must remain in the party area, defined as the Lead Line Pavilion and the Party Room.

___  This is a family park. Adults must use/exhibit appropriate language, dress, and demeanor.

___  Lord Stirling Stable is a smoke-free facility. No smoking of any kind is allowed on Park property.

___  No alcohol is allowed on Park property.

___  Stable Staff is your authority on safety standards at the Stable. Hosts and guests will respect the directives of the Staff.

___  Disregard of any of these agreements may result in termination of your Pony Party without a refund.

<table>
<thead>
<tr>
<th>Initials</th>
<th># of Children</th>
<th>Minimum # of Adults Required</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>1 – 12</td>
<td>2</td>
</tr>
<tr>
<td></td>
<td>13 – 18</td>
<td>3</td>
</tr>
<tr>
<td></td>
<td>19 – 24</td>
<td>4</td>
</tr>
<tr>
<td></td>
<td>25 (Maximum)</td>
<td>5</td>
</tr>
</tbody>
</table>

(Signature) __________________________ (Date) __________/____/___ (Print your name) __________________________

Lord Stirling Stable ♦ 256 South Maple Avenue ♦ Basking Ridge, NJ ♦ 07920 ♦ 908 766-5955

www.somersetcountyparks.org