

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, February 18, 2010 at 5:30 PM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Steven Fuerst
John Gillen
Walter Hansen
Joanne Jaeger
Dot Paluck
Pat Scaglione, Freeholder Liaison

ABSENT

Christopher Paladino
Gary Walsh

Other staff members present were:

Raymond Brown, Director
Donna VanDeursen, Manager, HR
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager, Park Rangers
Pierce Frauenheim, Deputy Dir. Park. Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.

Darrell Marcinek, Director Golf Maint.
Marge Margentino, Manager, Stable
Alex Mathew, Manager, Info. Mgmt.
Karren Newman, Manager, Recreation
Bob Ransone, Director, Golf Management
Cathy Schrein, Manager, Environ. Science
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager, TR

Also in attendance: Rich Reitman and Brian Newman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held January 21, 2010. **MOVED BY:** Commissioner Crosby; seconded by: Commissioner Consiglio. **YEAS:** Commissioners Consiglio, Crosby, Hansen, Jaeger, Paluck, and President Fuerst. **NAYES:** None. **ABSENT:** Commissioners Paladino and Walsh. **ABSTAIN:** Commissioner Gillen.

APPROVAL OF BILLS FOR PAYMENT

Resolution R10-013 - Payment of Claims

Resolution authorizing payment of bills for \$1,063,332.95 comprising of check numbers 170119-170125, 169862-169902, 170134-170203, 170622-170698, 170889-170938. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh. ABSTAIN: Commissioner Gillen.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of January 2010.

COMMISSIONER CORRESPONDENCE

Letter from Sheriff Provenzano thanking the Park Commission for allowing the NJ State Police Detect & Render Safe K-9 Task Force to use Natirar for their K-9 training.

REPORT OF TREASURER

Brian Newman provided the Treasurer's report having a book balance of \$511,696.56 as of January 31, 2010.

The 2010 budget report was distributed. Director Brown stated that he and the Deputy Directors continue to meet regularly to discuss budget issues and that this process is on-going. Several Commissioners stated that now would be the time to look into an analysis for future facility closures or program cutbacks should they become necessary.

PRESENTATION

Mr. and Mrs. Wojtowicz gave a power point presentation on a new no-profit they recently created to promote healthful lifestyles. The non-profit, the Natirar Agricultural Initiative (NAI), is working closely with Rutgers University and other New Jersey based industries to provide greater public awareness on the subject of proper dieting and healthy living. NAI is very interested in the Commission's proposed new organic community garden and has offered to assist this effort by donating a greenhouse to the project. The commissioners welcomed NAI's interest in working with the Commission and suggested that the director continue to work with NAI to craft an agreement that would allow the idea to move forward. President Fuerst indicated that he'd like to create a working committee with commissioner participation to help structure an agreement that took advantage of NAI's generous offer.

PRESENTATION

Ray gave a power point presentation on the activities of the commission over the past year, highlighting various programs and events that occurred throughout 2009. The presentation was a visual overview of the commission's Annual Report that had been recently completed and was headed to the printers.

COMMITTEE REPORTS

FINANCE

Resolution R10-014 – Authorizing Sale of Surplus Equipment

Resolution transfers the surplus equipment to Somerset County for sale and disposal on the Commission's behalf at the County's 2010 public sealed bid auction. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

Resolution R10-015 – Designation of Certifying Officer for PERS

Resolution designating Alma Wylie, Somerset County Payroll Supervisor as the Somerset County Park Commission's Certifying Officer for PERS. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of January, 2010.

Donna Van Deursen, Manager, Human Resources reported that managers and supervisors are beginning to complete paperwork for returning staff for the 2010 season. Managers and supervisory staff will attend a training workshop on February 23 on Interviewing Skills.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of January, 2010.

Cindie Sullivan, Deputy Director Leisure Services thanked Michelle Battito for putting together the power point slide show prepared for the Annual Report presentation.

Karren Newman, Manager, Recreation reported that yoga classes are filled and the tennis program has started.

Dina Trunzo, Manager, TR reported that camp applications have been mailed out and that the TR department is preparing for the registration process. Dina stated that the annual Pro-Celebrity Golf Tournament will be held on May 10th.

Cathy Schrein, Manager, Environmental Science distributed a Ridge High School AP ARTS Exhibit Flyer as well as the Go Green Action Committee Annual Report and thanked the Go Green Committee members for all the changes that were implemented.

Marge Margentino, Manager, Stable reported that several lessons were postponed due to extreme weather conditions. The stable staff has been preparing for the spring

registration. The fire alarm system is now working at the stable. Stable staff participated in County Government day and received positive press in the Star Ledger.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of January, 2010.

Darrell Marcinek, Director of Golf Maintenance reported that the courses are anticipated to open March 1st.

Bob Ransone, Deputy Director Golf Management reported that the pro-shops will also open March 1st. Bob also reported that golf staff will attend the NJ Golf Show on February 26, 27, and 28.

Resolution R10-016 – Awarding Contract for Irrigation Repair Parts

Resolution awarding first year of a two year contract for irrigation repair parts for irrigation systems to Storr Tractor Company, 3191 Route 22, Branchburg NJ 08876 and Atlantic Irrigation Specialties, 5010 Industrial Rd, Farmingdale NJ 07727 effective March 1, 2010. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

Resolution R10-017 – Awarding Contract for Golf Course Accessories

Resolution awarding first year of a two year contract for golf course accessories to Fertl Soil Turf Supply Inc., 514 Martin Pl., Scotch Plains, NJ 07076; Hornung's Golf Products Inc., PO Box 1078, fond Du Lac, WI 54936-1078; and John Deere Landscapes, 1301 East 9th St., Cleveland OH 44114-1849 effective March 1, 2010. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

Resolution R10-018 – Awarding Contract for Food and Beverage Concessions for Quail Brook and Warrenbrook Golf Courses and Warrenbrook Pool

Resolution awarding third year of a five year contract for food and beverage services to Somerset Golf and Snack LLC, 105 Tuttle Road, Watchung NJ 07069 effective March 1, 2010. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

Resolution R10-019 – Awarding Contract for Golf Shop Resale Merchandise

Resolution awarding third year of a five year contract for golf shop resale merchandise to the vendors awarded contracts previously by resolutions R08-017 on January 17, 2008 and R08-032 on February 21, 2008 and then awarded year two contacts on February 19, 2009 (R09-021) and on December 10, 2001 (R09-116). MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

BUSINESS ADMINISTRATION

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of January, 2010.

Dan Livak, Deputy Director/Business Administration reported that he continues to modify logistical procedures with the movement of the county finance staff to Somerville. Work on budget modification continues as well.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee submitted a report for the month of January, 2010.

Alex Mathew, Manager, Information Management reported that the IT Focus Group met to discuss various department needs and developed implementation strategies to resolve said needs.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of January, 2010.

Dave Dendler, Manager Park Rangers reported that most deer management programs have been completed. Dave attended a meeting with NJ Off Road Bicycling Association to plan National Trails Day, Boulder Day, and various trails projects.

PROPERTY MANAGEMENT

Commissioner Consiglio, Chair of the Committee submitted a report for the month of January, 2010.

Don Korbobo, Property Management Coordinator reported that he is preparing a bid for farming leases.

PLANNING AND LAND ACQUISITION

Commissioner Paluck, Chair of the Committee, submitted a report for the month of January 2010.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that the Open Space Advisory Committee's Annual Report was distributed. The report highlights properties acquired and various programs and grants.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

A report was submitted for the month of January 2010.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of January, 2010.

Pierce Frauenheim, Deputy Director Park Maintenance reported that the park maintenance salt budget is depleted due to the recent weather.

AUDIT COMMITTEE

No report this month.

FREEHOLDER'S REPORT

Freeholder Scaglione thanked and commended the staff for the recent Open Space presentation. Freeholder Scaglione commented that he wished the Freeholders could fully fund the operating budget request of the Park Commission for 2010. The Freeholders have agreed that the other four golf courses can explore selling cigars and work with the concessionaires to sell alcohol.

OLD BUSINESS

No old business to report.

NEW BUSINESS

No new business to report.

A motion to adjourn the meeting at 7:50 p.m. was made by President Fuerst; seconded by Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Gillen, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Paladino and Walsh.

Respectfully submitted,

Raymond A. Brown
Director

Donna Van Deursen
Manager, Human Resources