

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, April 15, 2010 at 5:30 PM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Steven Fuerst
Walter Hansen
Joanne Jaeger
Christopher Paladino
Gary Walsh

ABSENT

John Gillen
Dot Paluck
Patrick Scaglione, Freeholder Liaison

Other staff members present were:

Raymond Brown, Director
Joanne Steinruck, Executive Assistant
Jim Avens, Manager, Horticulture
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager, Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.

Darrell Marcinek, Director Golf Maint.
Marge Margentino, Manager, LSS
Alex Mathew, Manager, Info. Mgmt.
Karren Newman, Manager Recreation
Robert Ransone, Deputy Dir. Golf Mgmt.
Cathy Schrein, Manager, Environ. Science
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager, TR
Donna Van Deursen, Manager, HR

Also in attendance: Brian Newman and Rich Reitman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

SERVICE AWARDS

President Fuerst presented a five year service award to James Horst, William Kopsco, and Jerry Moschonas.

APPROVAL OF THE MINUTES

Commissioner Jaeger called for the approval of the minutes of the last regular meeting held March 11, 2010 and the minutes of the Work Session held April 8, 2010. MOVED BY: Commissioner Jaeger; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, and Paladino. NAYES: None. ABSENT: Commissioners Fuerst, Gillen, Paluck, and Walsh.

APPROVAL OF BILLS FOR PAYMENT

Resolution R10-030 - Payment of Claims

Resolution authorizing payment of bills for \$1,037,192.74 comprising of check numbers 172796-172801, 173268-173276, 172737-172795, 173021-173102, 173189-173267, and 173713-173763.. MOVED BY: Commissioner Crosby; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, and Paladino. NAYES: None. ABSENT: Commissioners Fuerst, Gillen, Paluck, and Walsh.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of March 2010.

COMMISSIONER CORRESPONDENCE

1. Letter from Dan Puntillo thanking the Park Commission for the courteous and professional assistance received during the Middle Earth's first annual 10K run on March 21st.
2. Letter from a homeowner whose property borders Washington Valley Park informing the Park Commission of fallen trees near the property line.
3. Copy of Order to Show Cause and Affidavit of Michael Broderick in Support of Supplemental Application for Interim Relief received from the law office representing Local 469.
4. Loss Prevention Report from NJ Risk Managers regarding the code violation on the boilers at the Lord Stirling Stable.
5. Note received regarding the possibility of a license agreement with an open space lot next to Ridge Oak Senior Village and Lord Stirling Park.
6. Letter from the Cultural & Heritage Commission informing the County Engineering Department that the Hibernia Mine Railroad Bridge has been selected to receive the Historic Preservation Award.

REPORT OF TREASURER

Brian Newman provided the Treasurer's report having a book balance of \$559,505.86 as of March 31, 2010.

COMMITTEE REPORTS

FINANCE

Brian Newman submitted a report for the month of March 2010.

2010 OPERATING BUDGET PRESENTATION

The Business Administrator reported that there is a 2% reduction in the budget this year as compared to 2009. The Park Commission will be utilizing \$947,224 from surplus

leaving a remaining surplus balance of \$280,000. The Park Commission will be 56% self-funded with 44% coming from county appropriations. The budget provides for no salary increases in 2010 and all public service contracts have been drastically reduced.

Resolution R10-031 – Adoption of the 2010 Operating Budget

Resolution adopts the 2010 Operating Budget. MOVED BY: Commissioner Jaeger; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-032 – Sale of Surplus Equipment

Resolution authorizes the sale of surplus equipment which is no longer needed by the Park Commission. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of March 2010.

Donna Van Deursen, Manager, Human Resources reported that HR Assistant Lesley Boyd is busy completing seasonal employee paperwork. Donna and Lesley will participate in a Job Fair being sponsored by the Franklin Township Youth Initiative next week at the request of Freeholder Palmer.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of March 2010.

Dina Trunzo, Manager TR reported that April is autism month and she attended a press conference at a therapeutic center in the county with Governor Christie regarding services and partnerships for children with autism. The Garden Club of Somerset Hills has given the Park Commission a \$1,000 grant for the horticulture program at Richard Hall Community Mental Health Center. Camp Okee Sunokee and Summer Teen Scene are full with a waiting list.

Cathy Schrein, Manager, Environmental Science reported that she and Cindie Sullivan visited a solar panel system at the Readington Buffalo Farm. Cathy and Cindie were able to see first-hand how the system works. The CFO of the company that installed the system is a resident of Basking Ridge and will be visiting the EEC to discuss the system further. Project E.A.R.T.H. will be held on Sunday, April 25th from 10:30 a.m. to 4:30 p.m. Cathy thanked J & J for their generous contribution of \$2,000.00 for the event.

Karren Newman, Manager Recreation reported that the tennis center opened on April 3rd. The putting course and paddle boats at Colonial Park will open April 17th. Rally Ball will begin on April 21st with 45 to 50 participants. Warrenbrook Pool will open on Memorial

Day. The Travel Channel is considering using the Devil tree in Bernards Township as a featured site on a segment featuring Haunted Places in New Jersey.

Marge Margentino, Manager LSS reported that the spring lessons have begun. To date an additional \$25,000 in revenue as compared to 2009 due to 19 new classes being added and full to capacity. The participation in the private lead line and group rides have also increased. The Dressage Show had over 64 riders and the Private Horse Hunter Pace Show has 70 teams. The Stable has retired five horses and received two donated horses.

Resolution R10-032 – Award of Contract to Josefa, Inc.

Resolution awards the first year of a three-year contract for ice cream/soft ice cream concession service. The service is for the Duke Island Park Concert Series, July 4th Family Festival, and drive-in movies. MOVED BY: Commissioner Jaeger; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

GOLF MANAGEMENT

Darrell Marcinek, Director Golf Maintenance reported that the spring aeration is complete on three courses and Spooky Brook and Warrenbrook will begin April 19th. Work has been done on the first tee at Spooky Brook and the starter shed has been moved. New target greens are being installed at Neshanic Valley and the Quail Brook wash down pole barn and chemical building are near completion.

Bob Ransone, Deputy Director Golf Management reported that April has increased revenue by \$250,000 from last April. Also, an additional 5,000 rounds have been played this year as compared to last year. On April 26th, the high school championship golf tournament will be held. This tournament has been expanded to include female golfers. The Somerset County tour will begin on April 17th at Spooky Brook. The Annual Pro/Celebrity Golf Tournament will be held on May 10th and former Commission President Roc Dameo will be honored.

Resolution R10-033 – Award of Contract for Golf Course Maintenance Materials

Resolution awards a contract to Agrium Advanced Technologies, Mitchell Products Davisso Golf, Inc., Northern Nurseries, Ferti-Soil Turf Supply, Inc., Plant Food Co., Inc., Fisher & Son Co., Inc., Primos Products, Inc., George Schofield Co., Inc., Reed Perrine Sales, Inc., Grass Roots Turf Products, Inc., Seeton Turf Warehouse, LLC, Harrells, LLC, Synatek, LP, John Deere Landscapes, Tri-State Materials, LLC, Metro Milorganite, Inc., and Tuckahoe Sand & Gravel, Inc. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-034 – Award of Contract to Storr Tractor Co.

Resolution awards a contract for the purchase of a Toro reel master triplex reel mower with five blade cutting units and a Toro reel master triplex reel mower with eight blade cutting units. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-035 – Award of Contract to All Clean Building Services, Culinary Depot, and Sam Tell and Sons

Resolution awards a contract for snack bar and grill equipment. This is for replacing equipment at Spooky Brook, Quail Brook, Green Knoll, Warrenbrook Golf Course Clubhouses and Warrenbrook pool. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

BUSINESS ADMINISTRATION

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of March 2010.

Dan Livak, Deputy Director/Business Administration reported that he has been conducting field inspections with the Ranger Manager, Rangers, Property Management Coordinator, and Information Management Manager.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of March 2010.

Alex Mathew, Manager, Information Management reported that the Gas Boy System data line installation is complete. The server at Buck Garden and the Stable has been installed and the system should be completed next month.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of March 2010.

Dave Dendler, Manager, Park Rangers reported that several seasonal employees are returning from last year. The first trail project will be held the first week of May to clean up washouts and debris on the trails. Goose management continues and is working well.

PROPERTY MANAGEMENT

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of March 2010.

Don Korbobo, Property Management Coordinator reported that the county is handling the repair of the storm damage to the Kanach Farm barn roof. Jim Avens has scheduled the

removal of storm damaged trees at two sites. Don thanked the Manager of Special Projects for his assistance with the fuel tank cleaning at six locations which should eliminate problems in the future.

Resolution R10-036 – Award of Contract for Farming Licenses

Resolution awards four-year contracts for farm licenses for Rezem property for \$1,319.36 per year and Milich North for \$200.00 per year. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

PLANNING AND LAND ACQUISITION

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that projects are on-going. The Habitat for Humanity property has closed and will be added to the Raritan River Greenway. It is a property that was purchased by Habitat for Humanity and was subdivided into eight lots to be developed into affordable housing units. The rear portion along the river was retained as open space and sold to the County. It is a critical parcel for the continuation of the Greenway between the Peter's Brook and Torpey Athletic Complex.

CAPITAL FACILITES – CONSTRUCTION and ENGINEERING

Commissioner Paladino, Chair of the Committee, submitted a report for the month of March 2010.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of March 2010.

Jim Avens, Manager Horticulture reported that Buck Garden is preparing for the Spring Plant Sale Earth Day event to be held on April 24th and 25th. A ribbon cutting ceremony will be held on April 23rd at 10:00 a.m. at Buck Garden. A lot of tree work was completed throughout the parks last month, including removal of storm damaged trees, especially at Duke Island park and Colonial Park. Storm damaged tree work is scheduled this month at the Speiden and Howe properties. Upcoming Horticulture programs and events include Backyard Composting: A Way to go Green on May 1st, followed by Flower and Landscape Photography on May 4th, both to be held at Buck Garden.

Pierce Frauenheim, Deputy Director Park Maintenance reported that the Rose Day event will be cancelled due to the on-going construction.

Resolution R10-037 – Award of Contract to Storr Tractor Co.

Resolution awards a contract to purchase a 2010 mounted boom type flail mower and installation on a Case/International tractor or current model mower to be used by the Park Maintenance Department. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger,

Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-038 – Award of Contract to Storr Tractor Co.

Resolution awards a contract to purchase a Toro Groundsmaster to be used by the Park Maintenance Department. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-039 – Award of Contract to

Resolution awards a contract for janitorial services for Headquarters, EEC, Green Knoll Golf Shop, Quail Brook Golf Shop, Spooky Brook Golf Shop, Stocker House, Merrill House, Neshanic Valley Golf Course Clubhouse, and Neshanic Valley Learning Center in the amount of \$40,200. This contract allows two one-year extensions. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Resolution R10-040 – Confirming Rolling Stock Purchases through Storr Tractor Co.

Resolution confirms the purchase of a Toro Workman 4200 with options and a Toro Groundsmaster 7210 in the amount of \$109,192.00. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

AUDIT COMMITTEE

No report.

FREEHOLDER'S REPORT

No report.

OLD BUSINESS

No old business to report.

NEW BUSINESS

Resolution R10-042 – Closed Session

Resolution adjourning into closed session at 6:50 p.m. in accordance with the Sunshine Law, Chapter 321, P.L. 1975 (N.J.S.A. 10:4-6, et seq.) to discuss labor contracts. MOVED BY: President Fuerst; seconded by: Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

A motion to re-enter the regular meeting was made by Commissioner Walsh and seconded by Commissioner Jaeger at 7:17 p.m.

A motion to adjourn the meeting at 7:20 p.m. was made by Commissioner Walsh; seconded by Commissioner Jaeger. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paladino, Walsh, and President Fuerst. NAYES: None. ABSENT: Commissioners Gillen and Paluck.

Respectfully submitted,

Raymond A. Brown
Director

Joanne Steinruck
Executive Assistant