

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, May 20, 2010 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Steven Fuerst
Walter Hansen
Christopher Paladino
Dot Paluck
Patrick Scaglione, Freeholder Liaison

ABSENT

John Gillen
Joanne Jaeger
Gary Walsh

Other staff members present were:

Raymond Brown, Director
Joanne Steinruck, Executive Assistant
Mike Amorosa, Engineer
Jim Avens, Manager, Horticulture
Tom Boccino, Principal Planner/Land Acq.
Dave Dendler, Manager, Park Rangers
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.

Darrell Marcinek, Director Golf Maint.
Marge Margentino, Manager, LSS
Alex Mathew, Manager, Info. Mgmt.
Karren Newman, Manager Recreation
Robert Ransone, Deputy Dir. Golf Mgmt.
Jim Shelley, Principal Engineer
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager, TR
Donna Van Deursen, Manager, HR

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

SERVICE AWARDS

President Fuerst presented a five year service award to Karen Migliore.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held April 15, 2010. **MOVED BY:** Commissioner Crosby; **seconded by:** Commissioner Hansen. **YEAS:** Commissioners Consiglio, Crosby, Hansen, Paladino, and President Fuerst. **NAYES:** None. **ABSTAIN:** Commissioner Paluck. **ABSENT:** Commissioners Gillen, Jaeger, and Walsh.

President Fuerst called for the approval of the minutes of the last Work Session held on May 13, 2010. MOVED BY: Commissioner Crosby; seconded by: Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Consiglio, Gillen, Jaeger, and Walsh.

APPROVAL OF BILLS FOR PAYMENT

Resolution R10-043 – Payment of Claims

Resolution authorizing payment of bills for \$2,365,019.07 comprising of check numbers 173776, 174428-174441, 175394-175413, 174067-174147, 174364-174427, 174644-174732, 175109-175191, and 175310-175393. MOVED BY: Commissioner Hansen; seconded by: Commissioner Paluck. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

DIRECTOR’S REPORT

Director Brown submitted a report for the month of April 2010.

Resolution R10-044 – Appreciation of Rocque D. Dameo

Resolution in appreciation of Roc Dameo’s years of service to the people of Somerset County and with the Somerset County Park Commission and Park Foundation. MOVED BY: President Fuerst; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

COMMISSIONER CORRESPONDENCE

1. Letter from Gebhardt & Kiefer regarding the proposal to privatize the tennis operations at Green Knoll Tennis Center facility.
2. Letter from the Administrator of Borough of Raritan informing the Park Commission of their exploratory stage of a dog park on the corner of Tillman Street and First Avenue.

The Commissioners asked that Counsel Lederman prepare a License Agreement for the use of the property. Tom Boccino reported that there should be no issues with Green Acres for the property to be used as a dog park.

3. Letter from Freeholder Walsh informing the Park Commission that she will be unable to attend the Evening of Recognition for the volunteers on May 27th.

REPORT OF TREASURER

Director Brown provided the Treasurer’s report having a book balance of \$899,428.42 as of April 2010.

COMMITTEE REPORTS

FINANCE

Director Brown reported that a Finance Committee meeting was held and the format of the finance report was discussed. Treasurer Newman is working on creating a more detailed report.

Resolution R10-045 – Award of Contract to Best Uniform, Flemington Industrial Uniform, Specialty Graphics, and Dura Wear Glove and Safety

Resolution awards a contract for the final year of a two-year contact for uniforms. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Freeholder Scaglione asked that the resolution be amended to include the budgeted amount for each department and a schedule of pricing.

The resolution as amended was MOVED BY: President Fuerst, seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-046 – Amending the 2010 Fee Schedule

Resolution amends the cost for OPRA copies to \$0.02 per page. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

HUMAN RESOURCES

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of April 2010.

Donna Van Deursen, Manager, Human Resources reported that all seasonal positions are filled. There are several full-time positions available that will be filled by seasonal employees. Lesley Boyd has been busy training employees on the P2K system.

LEISURE SERVICES

Cindie Sullivan, Deputy Director reported that the EEC's Project Earth Day event, despite the rainy weather, had over 500 people in attendance. Cindie and Cathy met with Kim Wojtowicz of NAI and Naturalist Rich Hoffman and the farmer at Natirar will be creating joint gardening programs. The Wine Festival will be held Memorial Day weekend. The National Rec and Park magazine featured an article about the importance of federal and local advocacy and the article named Dina Trunzo as a New Jersey advocate.

Dina Trunzo, Manager TR reported that the Fishing Derby will be held on June 5th. The Pro/Celebrity Golf outing grossed more than \$85,000. Dina and a fellow colleague have

been speaking to NJRPA districts regarding including kids with disabilities in their summer camps and programs. The focus has not been the requirements of the law but more of the “how to” aspect. Many communities in New Jersey do not have a TR department that can help support inclusion like the municipalities in Somerset County. Dina has received more than 20 inclusion support referrals from municipalities in the county for their summer programs. Many more families are now coming forward asking for assistance and disclosing their child’s disability. There have been campers from Camp Okee Sunokee who are now integrated into the town summer programs with their peers but they still need some assistance and adaptations.

Karren Newman, Manager Recreation reported that the putting course is behind in revenue due to rainy and/or cold weekend weather. Warrenbrook Pool will open on May 29th. The final phase of the pool renovations is completed and it will now operate with a completely new infrastructure. Spring Yoga is full and the Duke Island walkers met at Natirar for their walk on May 5th. There is an inaugural Adult Bocce League being held on Tuesday and Wednesday evenings at Colonial Park. There are currently seven registered teams and Karren is working on recruiting an eighth team to create balance within the league.

Commissioner Consiglio asked if the bridge at Duke Island Park will be replaced since it was removed over a year ago. Engineer Amorosa reported that the manufacturer is ten days behind in manufacturing the bridge. The new bridge has been ordered and Jim Shelley reported that the bridge should be in place by the second week of June.

Marge Margentino, Manager Lord Stirling Stable reported that Family Fun Day had more than 1,500 visitors. 400 pony rides and 450 hayrides were given that day. The Mother’s Day ride had 57 people for rides, of which seven were put on the waiting list. There will be a Father’s Day ride and summer registration will be held on June 12th. Early registration for the summer workshop is almost full.

Resolution R10-047 – Authorizing Purchase from Ditschman/Flemington Ford

Resolution authorizes the purchase through the Morris County Co-Op for a 2011 Ford F350 super duty pickup truck with options for \$24,785.00 to be utilized by Lord Stirling Stable. This vehicle replaces a 2001 truck. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-048 – Authorizing Purchase from Ditschman/Flemington Ford

Resolution authorizes the purchase through the Morris County Co-Op for a 2011 Ford F550 super duty cab/chassis with options for \$28,685.00 to be utilized by Lord Stirling Stable. This vehicle replaces a 1995 dump truck. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-049 – Authorizing Purchase from Sanitation Truck Repair

Resolution authorizes the purchase through the Morris County Co-Op for a dump body for two to three yard model body and hoist combination with options for \$10,120.00. The body will be attached to the F550 Cab. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Paluck. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of April 2010.

Darrell Marcinek, Director Golf Maintenance reported that the seasonal employees are on board. The new tee area at Spooky Brook and Quail Brook will open next week. The target greens and pot bunkers at Neshanic Valley are now open. Staff is doing a good job providing the best possible product for our customers.

Bob Ransone, Deputy Director Golf Management reported that golf has had very successful demo days at Quail Brook, Spooky Brook, and Neshanic Valley with more than \$15,000.00 in sales. The TR golf program is half way completed. May 26th Neshanic Valley will host the USGA amateur women's tournament. The Skylands girls championship is being held today.

Resolution R10-050 – Appreciation of Armed Forces

Resolution amends the golf fees to include the creation of a golf gree fee for active duty U.S. Armed Forces personnel. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Paluck. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Senator Kip Bateman proudly accepted the resolution in Senator James Beach's absence. Seantor Beach is the Chair of the Military & Veterans' Affairs. Senator Bateman thanked the Park Commission and hopes that other counties will follow the lead of Somerset County.

Resolution R10-051 – Amending the 2010 Fee Schedule

Resolution amends the golf fees to include the creation of a golf gree fee for active duty U.S. Armed Forces personnel. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-052 – Award of Contract for Leasing and Maintenance of Golf Cars from Golf Cars, Inc.

Resolution awards a contract for the second year of a two-year extension of contract for leasing and maintenance of golf cars for Neshanic Valley Golf Course for \$95,372.00.

MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-053 – Award of Contract for Leasing and Maintenance of Golf Cars from Golf Cars, Inc.

Resolution awards a contract for the second year of a two-year extension of contract for leasing and maintenance of golf cars for Green Knoll, Quail Brook, Spooky Brook, and Warrenbrook Golf Courses for \$152,000.00. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-054 – Award of Contract to Storr Tractor Company

Resolution awards a contract for year one of a three-year contract for furnishing of irrigation control system support and services in the amount of \$8,396.00. MOVED BY: Commissioner Paluck; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

BUSINESS ADMINISTRATION

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of April 2010.

Dan Livak, Deputy Director/Business Administration reported that he has been working with Brian Newman and Chris Hart on entering the SCPC budget on the County finance system. Dan has been working with the Coordinator of Property Management in obtaining reimbursement for storm damage from FEMA and the Joint Insurance Fund.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of April 2010.

Alex Mathew, Manager, Information Management reported that on May 24th the server installation of the Gasboy System will be completed and the remaining configurations will be completed by the end of the May. Alex attended the New Jersey GMIS Conference and thanked Commissioner Hansen for the opportunity to attend. The goal for these yearly conferences is to meet state and local IT personnel to discuss and share ideas regarding technical information.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of April 2010.

Dave Dendler, Manager, Park Rangers reported that all the seasonals are on board. Currently the Rangers are busy with calls regarding wildlife. National Trails Day will be held on June 6th.

Resolution R10-055 – Authorizing Purchase from Warnock Fleet and Leasing

Resolution authorizes the purchase through the Morris County Co-Op for a 2010 Ford Explorer SUV to be utilized by the Park Rangers for \$21,664.00. MOVED BY: Commissioner Crosby; seconded by: Commissioner Hansen. YEAS: Commissioners Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Consiglio, Gillen, Jaeger, and Walsh.

PROPERTY MANAGEMENT

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of April 2010.

Don Korbobo, Property Management Coordinator reported that he has been working with the inspector from the Joint Insurance Fund on storm damages. Don is also preparing a bid packet for hunting licenses that begin this fall on two new parcels.

PLANNING AND LAND ACQUISITION

Commissioner Paluck, Chair of the Committee, submitted a report for the month of April 2010.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that the Rutgers University Bloustein School of Planning Graduate Studio designed a student project on the environmental and recreational issues along the Raritan River and presented their findings on May 5th in a final report. There are environmental issues and the report can be found at www.blueraritan.org. Tom recommended everyone read the report as it includes very extensive information on the issues.

Director Brown reported that the Somerset County Governing Officials will meet at Duke Island Park and have invited representatives of Rutgers to present their findings. This will provide the officials with information on what has to be done. The meeting will be held in June.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner Paladino, Chair of the Committee, submitted a report for the month of April 2010.

Jim Shelley, Principal Engineer reported that the Certificate of Occupancy for the Torpey Grandstand Building has been issued by Bridgewater Township and a dedication of the building can be scheduled. Director Brown commented that the Complex now has locker rooms, a concession stand, score board, bleachers, restrooms, and field lighting.

PARK MAINTENANCE & HORTICULTURE

Commissioner Consiglio, Chair of the Committee submitted a report for the month of April 2010.

Jim Avens, Manager Horticulture reported that the 20th annual plant sale went well and grossed \$18,000. The Ribbon Cutting Ceremony for the Buck Garden enhancements was a success. Jim circulated a photo and clip from the Courier News. The Morris and Essex Kennel Club donated \$2,100.00 toward the cost of safety pruning a grove of large oak trees at Colonial Park in preparation for the dog show to be held this October. Buck Garden received a donation of \$100.00 from the Bernardsville Garden Club. The Rose Garden remains under renovation. Colonial Park horticulture staff continues garden maintenance and mulching at various parks and golf courses. Upcoming programs include the Summer Garden Photography Workshop at Buck Garden on June 1st.

Resolution R10-055 – Authorizing Purchase from Cammps Hardware & Lawn Products, Inc.

Resolution authorizes the purchase through the County Co-Op for a Compact Utility Tractor with Loader to be utilized by the Park Maintenance Department for \$28,392.00. MOVED BY: Commissioner ; seconded by: Commissioner . YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Resolution R10-057 – Rescinding R10-040 and Awarding Contract to All Clean, Inc.

Resolution rescinds contract with Maverick Building Services and Urucorp Maintenance & Contractor, Inc. and awards contract for the first year or a two-year contract for janitorial services to All Clean, Inc. MOVED BY: Commissioner Consiglio; seconded by: President Fuerst. YEAS: Commissioners Consiglio, Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Gillen, Jaeger, and Walsh.

Counsel Lederman reported that last month the Commission awarded a contract to Maverick to clean four of the nine locations and to Urucorp to clean the five golf course locations. Urucorp then informed the Park Commission that they could not clean the golf courses. Maverick Building Services was offered the job to clean all golf courses along with the other facilities and they indicated that they did not want to clean all locations. There also were issues with their ability to clean the locations to which they were awarded the contract. All Clean, Inc. was the next lowest bidder for all locations cumulatively.

AUDIT COMMITTEE

Dan Livak reported that the auditors have begun their audit.

FREEHOLDER'S REPORT

No report this month.

OLD BUSINESS

Director Brown reported that the 20th annual Pro/Celebrity Golf Tournament was held on May 10th and there were more than 200 golfers which is the largest number. Roc Dameo was the honoree. The consultants for the GSA property have prepared the conceptual designs. The Steering Committee will meet next week. Ray reminded the Commission that the property and the suggested facilities were identified previously in the Commission's 20-year Capital Facilities Plan, and were also reaffirmed independently through the citizen focus groups last fall.

NEW BUSINESS

No new business to report.

A motion to adjourn the meeting at 9:25 a.m. was made by President Fuerst; seconded by Commissioner Crosby. YEAS: Commissioners Crosby, Hansen, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Consiglio, Gillen, Jaeger, and Walsh.

Respectfully submitted,

Raymond A. Brown
Director

Joanne Steinruck
Executive Assistant