

MINUTES of a Special Meeting of the **SOMERSET COUNTY PARK COMMISSION** held December 28, 2022 at 8:00 A.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by President Hunsinger.

This is a Special Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on December 9, 2022 and the Star Ledger on December 10, 2022. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Pursuant to emergency regulations promulgated by the Director of the Division of Local Government Services (codified as N.J.A.C. 5:39-1.1 through 1.7) the Somerset County Park Commission does reserve the right to hold meetings remotely and virtually using a video conferencing platform. The Commission further reserves the right to conduct one or more executive sessions during any Commission meeting pursuant to the provisions of N.J.S.A. 10:4-6 et. seq. Formal action may be taken at the conclusion of any of these executive sessions.

President Hunsinger called the meeting to order.

Roll Call:

PRESENT

Nancy D'Andrea
Bill Foelsch*
Helen Haines*
DJ Hunsinger
Joe Kempe*
Kevin McCallen*

ABSENT

Mark Caliguire
Ron Jordan
Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Admin, Exec Svcs

Ken Fivek, Manager, Golf Ops.

Also in attendance: Eric Bernstein, Legal Counsel*.

*Participated via video conference.

OPEN MEETING FOR PUBLIC COMMENT

There were no comments from the public.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner D'Andrea, seconded by Commissioner McCallen. YEAS: Commissioners D'Andrea, Haines, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Caliguire, Jordan, and Ludwig.

Resolution R22-283 – Transfer of Appropriations

Resolution authorizes a transfer of appropriations in the amount of \$20,000.

Resolution R22-284 – Payment of Claims

Resolution authorizes payment of claims in the amount of \$1,464,915.14 comprised of Claims in the amount of \$1,059,364.85, Other Expenses in the amount of \$23,018.37 and Salaries and Wages in the amount of \$382,468.92 for the period of December 3, 2022 through December 16, 2022.

Resolution R22-285 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels and amends certification of funds for previously awarded contracts.

COMMISSION CORRESPONDENCE

Letter received from Frontline Arts thanking the Park Commission for their continued support. Frontline Arts leases the Ralph T. Reeve building from the Park Commission.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Vice President Foelsch, seconded by Commissioner D'Andrea. YEAS: Commissioners D'Andrea, Haines, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Caliguire, Jordan, and Ludwig.

Resolution R22-286 – Awarding Contract for Legal Services

Resolution awards contract to Eric M. Bernstein & Associates, LLC for General Counsel and DeCotiis, FitzPatrick, Cole & Giblin, LLP for Labor Counsel for the period of January 1, 2023 to December 31, 2023.

Resolution R22-287 – Designating Custodians of Petty Cash

Resolution designates custodians of petty cash for 2023.

Resolution R22-288 – Reaffirming Cash Change Funds and Designating Custodians of Cash Change Funds

Resolution sets forth cash change funds and designates custodians of said funds for various facilities of the Park Commission.

Resolution R22-289 – Establishing 2023 Seasonal and Part-Time Hourly Rates

Resolution establishes the seasonal and part-time hourly rates for 2023.

Resolution R22-290 – Sale of Surplus Personal Property

Resolution authorizes the sale of surplus personal property.

Resolution R22-291 – Authorizing use of County Contract for Automotive and Diesel Lubricants

Resolution authorizes purchases from Storr Tractor.

Resolution R22-292 – Authorizing use of County Contract for Purchase of Split Rail Fence and Gates, Option A: With Installation, Option B: Without Installation

Resolution authorizes purchases from Giacorp Contracting Inc., South State Inc., and WBE Fence Company.

Resolution R22-293 – Authorizing use of County Contract for Purchase of Golf Course and Park Maintenance Materials

Resolution authorizes purchases from Andre & Son, Inc.; Britton Industries; Extech Building Material; Fisher & Son Company, Inc.; Grass Roots Turf Products; Harrell's LLC; Landscape Materials Inc.; Nutrien AG Solutions; Plant Food Company Inc.; Pocono Turf Supply; Primos Products, Inc.; Seeton Turf Warehouse LLC dba Noble Turf; SiteOne Landscape Supply; Tri State Materials dba Green Pro Materials; and Viersma Sales & Service.

Resolution R22-294 – Authorizing use of County Contract for Purchase of Commercial Toro Parts & Equipment

Resolution authorizes purchases from Lubenet, LLC and Romeo Enterprises.

Resolution R22-295 – Appointing Fund Commissioners for the Somerset County Joint Insurance Fund

Resolution appoints Geoffrey Soriano as Fund Commissioner and Janine Erickson as alternate Fund Commissioner.

Resolution R22-296 – Appointing a Fund Commissioner to the Southern Skyland Regional Health Insurance Fund

Resolution appoints Geoffrey Soriano as Fund Commissioner and Janine Erickson as alternate Fund Commissioner.

Resolution R22-297 - Designating Representative to the Regional Center Partnership of Somerset County, Inc.

Resolution appoints Geoffrey Soriano as voting representative and Janine Erickson as alternate voting representative.

OLD BUSINESS

President Hunsinger appointed Commissioners McCallen, Kempe and Haines to the Nominating Committee to recommend the President, Vice President, and Secretary appointments for 2023.

NEW BUSINESS

There was no new business.

Seeing no further business, a motion to adjourn the meeting at 8:10 A.M. was moved by: Commissioner Kempe; seconded by: Vice President Foelsch. YEAS: Commissioners D'Andrea, Haines, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None. ABSENT: Commissioners Caliguire, Jordan, and Ludwig.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant