

MINUTES of a Special Meeting of the **SOMERSET COUNTY PARK COMMISSION** held January 10, 2023 at 8:00 A.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by Director Soriano.

This is a Special Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on December 1, 2022 and the Star Ledger on December 2, 2022. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Director Soriano called the meeting to order.

Roll Call:

PRESENT*

Mark Caliguire*
Nancy D'Andrea*
Bill Foelsch
Dan Hayes
DJ Hunsinger
Randy Jones
Joe Kempe
Kevin McCallen
Paul Drake, County Commission
Liaison

ABSENT

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Asst
Ken Fivek, Manager, Golf Operations

Darrell Marcinek, Manager, Golf Maint.
Carrie Springer, Manager, Enviro Science
Donna Umgelter, Administrator, HR
Maria Vasquez, Coordinator, HR

*Participated via video conference.

Also in attendance: Eric Bernstein, Legal Counsel.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

APPROVAL OF THE MINUTES

Director Soriano called for the approval of the minutes of the regular meeting held on December 8, 2022. Moved by Commissioner Foelsch; seconded by Commissioner McCallen. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hunsinger, and

McCallen. NAYES: None. ABSTAIN: Commissioners Hayes, Jones, Kempe. ABSENT: None.

Director Soriano called for the approval of the minutes of the special meeting held on December 28, 2022. Moved by Commissioner Hunsinger; seconded by Commissioner McCallen. YEAS: Commissioners D'Andrea, Foelsch, Hunsinger, Kempe, and McCallen. NAYES: None. ABSTAIN: Commissioner Caliguire, Hayes, Jones. ABSENT: None.

SWEARING IN OF PARK COMMISSIONER

Counselor Bernstein administered the Oath of Office for Park Commissioner to Dan Hayes and Randy Jones.

REPORT OF THE NOMINATING COMMITTEE

Commissioner McCallen nominated Commissioner Hunsinger for the position of President. The motion was seconded by Commissioner Foelsch. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Hunsinger, Jones, Kempe, and McCallen. NAYES: None. ABSENT: None.

Commissioner McCallen nominated Commissioner Kempe for the position of Vice President. The motion was seconded by Commissioner Kempe. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Jones, Kempe, McCallen, President Hunsinger. NAYES: None. ABSENT: None.

Commissioner McCallen nominated Director Soriano for the position of Secretary. The motion was seconded by Commissioner Foelsch. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Jones, McCallen Vice President Kempe, and President Hunsinger. NAYES: None. ABSENT: None.

Director Soriano stated that County CFO, Nick Trasente serves as Treasurer of the Park Commission by State statute.

CONSENT AGENDA

The following resolutions were moved by Vice President Kempe; seconded by Commissioner McCallen. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Jones, McCallen, Vice President Kempe, and President Hunsinger. NAYES: None. ABSENT: None.

Resolution R23-01S-001 - Adopting the 2023 Temporary Budget

Resolution adopts the 2023 Temporary Budget.

Resolution R23-01S-002 – Authorizing use of State Contracts

Resolution authorizes use of various State contracts.

Resolution R23-01S-003 – Authorizing use of Morris County Cooperative Pricing Council Cooperative Purchasing System

Resolution authorizes use of various contracts of the Morris County Cooperative Pricing Council.

Resolution R23-01S-004 – Authorizing use of Educational Services Commission of New Jersey Cooperative Purchasing System

Resolution authorizes purchases from various contracts of the Educational Services Commission.

Resolution R23-01S-005 – Authorizing use of Bergen County Cooperative Pricing System

Resolution authorizes purchases from SHI under the Bergen County Cooperative Pricing System.

Resolution R23-01S-006 – Designating Public Agency Compliance Officer

Resolution designates Melissa Kosensky as Public Agency Compliance Officer of the Park Commission for 2023.

Resolution R23-01S-007 – Designating Official Newspaper

Resolution designates the Courier News and the Star Ledger as the official newspapers of the Park Commission for 2023.

Resolution R23-01S-008 – Recommending Appointment to Somerset County Open Space Advisory Committee for 2023

Resolution recommends Jennifer Bryson as citizen member for the Park Commission for 2023.

Resolution R23-01S-009 – Awarding the One (1) One-Year Option to Extend the Contract for Horse Bedding for Lord Stirling Stables

Resolution awards contract to Bohonyi Corporation.

Resolution R23-01S-010 – Awarding Fifth Year of Five-Year Contract for Maintenance & Support for RecTrac and WebTrac Software Systems

Resolution awards contract to Vermont Systems, Inc. in the amount of \$11,604.61.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner McCallen; seconded by Vice President Kempe. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Jones, McCallen, Vice President Kempe, and President Hunsinger. NAYES: None. ABSENT: None.

Resolution R23-01S-011 – Payment of Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$11,033.52.

Resolution R23-01S-012 – Authorizing Additional Funding for Previously Awarded Contracts (Administration)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R23-01S-013 – Authorizing Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R23-01S-014 – Authorizing Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R23-01S-015 – Authorizing Additional Funding for Previously Awarded Contracts (Golf)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R23-01S-016 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels or amends certification of funds for previously awarded contracts.

NEW BUSINESS

Director Soriano reported that Commissioner Jordan had submitted his resignation for the Park Commission due to work conflicts. The County Commissioners will appoint Commissioner Jordan's replacement

Seeing no further business, a motion to adjourn the meeting at 8:27 A.M. was moved by: Vice President Kempe; seconded by: Commissioner McCallen. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Hayes, Jones, McCallen, Vice President Kempe, and President Hunsinger. NAYES: None. ABSENT: None.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant