

MINUTES of a Regular Meeting of the **SOMERSET COUNTY PARK COMMISSION** held May 20, 2021 at 8:00 A.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by President Caliguire.

This is a Regular Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on December 26, 2020 and the Star Ledger on December 29, 2020. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Pursuant to recently issued emergency regulations promulgated by the Director of the Division of Local Government Services (codified as N.J.A.C. 5:39-1.1 through 1.7) the Somerset County Park Commission is now advising that its specifically aforementioned meetings shall be held remotely and virtually via the Zoom video conferencing platform for Park Commissioners in conjunction with in-person meeting for members of the public. Adequate advance notice of a remote public meeting in conjunction with in-person meeting was advertised in The Courier News on October 9, 2020 and the Star Ledger on October 12, 2020. Notice was also posted on the main public entrance at Somerset County Park Commission Headquarters.

Park Commission Counsel, Eric Bernstein added that considering COVID-19 mandates, this meeting was made open to the public and social distancing measures were in place. Park Commission Headquarters were unlocked and “Building Closed” signs were removed from the entryway.

President Caliguire called the meeting to order.

Roll Call:

PRESENT*

Mark Caliguire

Bill Foelsch

Helen Haines

DJ Hunsinger

Ron Jordan

Joe Kempe

Kevin McCallen

Dot Paluck

Paul Drake

County Commissioner Liaison

ABSENT

Doug Ludwig

Other staff members present were:
Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Assistant
Pierce Frauenheim, Dep. Dir., Park Ops.

Bob Ransone, Dep. Dir., Golf Ops.
Dina Trunzo, Admin, Leisure & Comm.
Svc
Donna Umgelter, Admin, HR

*Participated via video conference. In light of the current COVID-19 mandates, Commissioners, Counsel, Public Relations, and Senior Management staff were asked to participate in this meeting remotely.

Also in attendance via video conference: Eric Bernstein, Legal Counsel, Tom Boccino, Land Acquisition/Principal Planner.

APPROVAL OF THE MINUTES

President Caliguire called for the approval of the minutes of the regular meeting held on April 15, 2021. Moved by Commissioner Foelsch; seconded by Commissioner Haines
YEAS: Commissioners Foelsch, Haines, Hunsinger, Jordan, Kempe, and McCallen.
ABSTAIN: Commissioner Paluck and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner Jordan; seconded by Commissioner Paluck. YEAS: Commissioners Foelsch, Haines, Hunsinger, Jordan, Kempe, McCallen, Paluck, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R21-083 – Transfer of Temporary Budget Appropriations

Resolution authorizes a transfer of temporary budget appropriations.

Resolution R21-084 – Payment of Claims

Resolution authorizes payment of claims in the amount of \$2,338,226.20 comprised of Claims in the amount of \$1,017,915.94, Other Expenses in the amount of \$152,392.97, and Salaries and Wages in the amount of \$1,167,917.29 for the period of April 10, 2021 through May 14, 2021.

Resolution R21-085 – Refund of Recreation Fees

Resolution authorizes refund of recreation fees.

Resolution R21-086 – Payment of Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$4,677.73.

Resolution R21-087 – Authorizing Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R21-088 – Authorizing Additional Funding for Previously Awarded Contracts (Golf)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R21-089 – Authorizing Additional Funding for Previously Awarded Contracts (Administration)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R21-090 – Authorizing Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R21-091 – Authorizing Additional Funding for Previously Awarded Contracts (Pending)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R21-092 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels and amends certification of funds for previously awarded contracts.

DIRECTOR'S REPORT

Director Soriano submitted a report for the month of May 2021.

CORRESPONDENCE

Letter received from John E. McAuliffe, III; Captain of Quail Brook Team, Senior Golf League praising Ken Fivek, Supervisor Golf Operations for his management of Quail Brook Golf Course throughout the pandemic.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Commissioner Jordan; seconded by Commissioner Paluck. YEAS: Commissioners Foelsch, Haines, Hunsinger, Jordan, Kempe, McCallen, Paluck, and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R21-093 – Authorizing Memorandum of Understanding between Somerset County Park Commission and Jersey Off Road Bicycling Association (Sourland Mountain Preserve)

Resolution authorizes a Memorandum of Understanding with Jersey Off Road Bicycling Association for trail maintenance at Sourland Mountain Preserve.

Resolution R21-094 – Amending 2021 Fee Schedule: Facility Use by Somerset County Boards and Commissions

Resolution amends the 2021 Fee Schedule to authorize the waiving of permit fees for the use of picnic pavilions and groves, indoor classrooms, and indoor meeting spaces to the County of Somerset and its official boards and commissions.

Resolution R21-095 – Amending 2021 Fee Schedule: Fees at Lord Stirling Stable

Resolution amends the 2021 Fee Schedule to include newly added services at Lord Stirling Stable

Resolution R21-096 – Establishing a Cash Change Fund for Colonial Park Tennis Courts

Resolution establishes a change fund for Colonial Park Tennis Courts for \$100.

Resolution R21-097 – Reaffirming Cash Change Funds and Designating Custodians or Cash Change Funds

Resolution reaffirms all cash change funds and designated custodians.

Resolution R21-098 – Authorizing use of County Contract for Purchase of Original Equipment Manufactured (OEM) Vehicle Parts and Repairs

Resolution authorizes purchases from DFFLM LLC fbo NJ Parts of Flemington, Engine Land, Inc., Fred Beans Parts, Freehold Ford Inc., and Route 23 Automall.

Resolution R21-099 – Awarding Second Year of a Four-Year Contract with One (1) One-Year Option to Extend for Golf Car Rentals

Resolution awards contract to E-Z GO with costs not to exceed \$219,061.68.

Resolution R21-100 – Authorizing use of State Contract for Purchase of Fabricated & Prefabricated Structures: Portable Sanitation Units

Resolution authorizes purchase from Johnny on the Spot with costs not to exceed \$11,000.00.

Resolution R21-101 – Authorizing use of State Contract for Purchase of Overhead/Rolling Doors & Operators, Repair/Replace, DOT & Other Agencies

Resolution authorizes purchases from Merchantville Overhead Door Co.

Resolution R21-102 – Authorizing use of State Contract for Purchase of Annual Maintenance of Cisco Umbrella DNS Security Advantage & Enhanced Support for Umbrella

Resolution authorizes service from SHI with costs not to exceed \$4,016.14.

Resolution R21-103 – Authorizing use of County Contract for Purchase of Occupational Medical Services

Resolution authorizes services from Institute for Forensic Psychology, PC; and Princeton Healthcare Systems d/b/a Penn Medicine Princeton Medical Center with costs not to exceed \$500.00.

Resolution R21-104 – Awarding Contract for Seasonal Opening, Closing, Chlorine and Chemical Delivery, and Repairs of Option A: Warrenbrook Pool

Resolution awards contract to S&R Pool & Spa with cost not to exceed \$15,000.00.

Resolution R21-105 –Seasonal Opening, Closing, Chlorine and Chemical Delivery, and Repairs of Colonial Park Spray Park

Resolution awards contract via quotes to Todd Harris Company with cost not to exceed \$15,000.00.

COMMITTEE REPORTS

CFO's Report

Commissioner Hunsinger, Chair of the Committee, submitted a report for the month of May 2021.

Director Soriano reported that financially, it has been a good year so far with year-to-date revenue exceeding anticipated revenue.

HUMAN RESOURCES

Commissioner Haines, Chair of the Committee, submitted a report for the month of May 2021.

LEISURE SERVICES

Commissioner Hunsinger, Chair of the Committee, submitted a report for the month of May 2021.

Dina Trunzo, Administrator, Leisure and Community Services, reported that summer camps at the EEC are filled and have waitlists. Tennis courts at Green Knoll and Colonial Park are open and the putting course and paddle boats at Colonial Park opened this past weekend. The Warrenbrook pool is scheduled to open on Memorial Day and the Spray Park is scheduled to open on June 12th. Outdoor programs at Therapeutic Recreation will commence this Friday.

Director Soriano added that JJ the Pony's Instagram page won the Showcase Award for a Social Media Campaign at the NJRPA Awards Program this past week. Commissioner Foelsch offered his congratulations for the award.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of May 2021.

Bob Ransone, Deputy Director, Golf Management, reported that there were 19,000 rounds of golf played month-to-date as compared to 11,000 golf rounds played for the same period in 2019.

Bob thanked everyone for all their support over his tenure at the Park Commission as he begins his retirement on June 1st. President Caliguire thanked Bob for all the work he has done over the years to make the Park Commission's golf course the great facilities they are today and wished him well in his retirement.

Director Soriano shared with Commissioners that Neshanic Valley Golf Course was named the Number 3 Best Public Golf Courses in the U.S.: State-by-State (N.J.) by GolfWeek.

INFORMATION MANAGEMENT

Commissioner McCallen, Chair of the Committee, submitted a report for the month of May 2021.

VISITOR SERVICES

Commissioner Haines, Chair of the Committee, submitted a report for the month of May 2021.

Pierce Frauenheim, Deputy Director, Park Operations, reported that weekly meetings have been scheduled with local law enforcement to address issues that may arise at any Park Commission water spots. Deterrents have been added to "problem" areas at Washington Valley Park to discourage access to unauthorized areas for the park.

PROPERTY MANAGEMENT

Director Soriano stated that he was in receipt of a news release sent from Commissioner Foelsch regarding NJDEP funding available for Open Space and parks development. The notification was issued May 3rd with the application due June 30th. Due to the extensive criteria needing to be satisfied to apply at this time, Director Soriano will consider a "shovel-ready" project, if available, for the next round of funding.

PLANNING AND LAND ACQUISITION

Commissioner Haines, Chair of the Committee, submitted a report for May 2021.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner McCallen, Chair of the Committee, submitted a report for May 2021.

PARK MAINTENANCE & HORTICULTURE

Commissioner Hunsinger, Chair of the Committee, submitted a report for May 2021.

Pierce Frauenheim, Deputy Director, Park Operations, stated that the dirt removed from the dredging at Colonial Park will be moved over the next two weeks, after which paving of Colonial Drive will commence. Pierce encouraged Commissioners to visit the Rose Garden and Perennial Garden at Colonial Park over the next few weeks to see the flowers in full bloom.

AUDIT COMMITTEE

There was no audit report.

COUNTY COMMISSIONER REPORT

County Commissioner Drake had no report.

OLD BUSINESS

There was no old business for discussion.

NEW BUSINESS

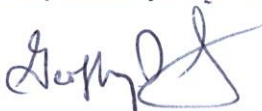
Director Soriano informed Commissioners that the Park Commission has hired three seasonal staff members through the NJ Reentry Program. This program introduces previously incarcerated individuals back into the workforce.

The Commissioners were questioned on their willingness to allow for dispensing of alcoholic beverages at certain events held at park facilities with the issuance of a proper alcohol permit. Consensus was favorable to move forward with an alcohol permit with the condition that consumption would be limited to a contained area and event holder would assume any additional costs, ie. tenting, fencing, police coverage, associated with said permit. The Commission supported Director Soriano's right to make decision as he sees fit regarding this matter.

After reading an article by Hillsborough resident and historian, Greg Gillette on the history of the GSA Depot, the current site of Mountain View Park, Commissioner Foelsch inquired about adding a story board at the park to display the location's history. Commissioner Haines suggested collaborating with Hillsborough Township Administrator, Greg Gillette, and Tom Boccino.

Seeing no further business, a motion to adjourn the meeting at 8:56 A.M. was moved by: Commissioner Hunsinger; seconded by: Commissioner Foelsch. YEAS: Commissioners Foelsch, Haines, Hunsinger, Jordan, Kempe, McCallen, Paluck and President Caliguire. NAYES: None. ABSENT: Commissioner Ludwig.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant