

MINUTES of a Regular Meeting of the **SOMERSET COUNTY PARK COMMISSION** held September 15, 2022 at 8:00 A.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by President Hunsinger.

This is a Regular Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on July 14, 2022 and the Star Ledger on July 12, 2022. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Pursuant to emergency regulations promulgated by the Director of the Division of Local Government Services (codified as N.J.A.C. 5:39-1.1 through 1.7) the Somerset County Park Commission does reserve the right to hold meetings remotely and virtually using a video conferencing platform. The Commission further reserves the right to conduct one or more executive sessions during any Commission meeting pursuant to the provisions of N.J.S.A. 10:4-6 et. seq. Formal action may be taken at the conclusion of any of these executive sessions.

President Hunsinger called the meeting to order.

Roll Call:

PRESENT

Mark Caliguire (joined meeting 8:20a)
Nancy D'Andrea*
Bill Foelsch
Helen Haines*
DJ Hunsinger
Ron Jordan
Joe Kempe*
Kevin McCallen
Paul Drake, County Commission Liaison

ABSENT

Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Assistant
Ken Fivek, Mgr, Golf Ops

Darrell Marcinek, Director, Golf Maint
Shauna Moore, Manager, Horticulture
Carrie Springer, Mgr, Enviro. Education

Also in attendance: Eric Bernstein, Legal Counsel; Colleen Mahr, County Administrator; Joe Demarco, County Counsel; Tom Boccino, Principal Planner; and Melissa Kosensky, Purchasing.

Following members of the Lord Stirling Stable Advisory Group were also in attendance: Charles Rosen, Barbara Roche, Ravanell Williams, Robin Brumfeld appeared via Zoom.

*Participated via video conference.

OPEN MEETING FOR PUBLIC COMMENT

There were no comments from the public.

SERVICE AWARD

President Hunsinger presented the following service awards:

~ Robert Wardell, Golf Maintenance – 5 Years of Service

~ Janine Erickson, Administration – 5 Years of Service

PRESENTATION

County Administrator, Colleen Mahr, along with County Counsel, Joe Demarco, and Principal Planner, Tom Boccino, presented a comprehensive plan report entitled *Lord Stirling Park, A New Vision* to the Commissioners. The concept plan is intended to compliment the Lord Stirling Stable Advisory Group recommendations for the revitalization of Lord Stirling Stable.

Commissioner Caliguire joined the meeting at 8:20am during the presentation.

APPROVAL OF THE MINUTES

President Hunsinger called for the approval of the minutes of the regular meeting held on August 18, 2022. Moved by Vice President Foelsch; seconded by President Hunsinger. YEAS: Commissioners D'Andrea, Haines, Kempe, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: Commissioners Caliguire, Jordan and McCallen. ABSENT: Commissioner Ludwig.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner Caliguire, seconded by Commissioner Jordan. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None. ABSENT: Commissioner Ludwig.

Resolution R22-193 – Payment of Claims

Resolution authorizes payment of claims in the amount of \$1,937,794.96 comprised of Claims in the amount of \$625,076.51, Other Expenses in the amount of \$303,460.33 and Salaries and Wages in the amount of \$1,009,258.12 for the period of August 13, 2022 through September 9, 2022.

Resolution R22-194 - Payment of Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$42,303.24.

Resolution R22-195 – Refund of Recreation Fees

Resolution authorizes refund of recreation fees.

Resolution R22-196 – Authorizing Additional Funding for Previously Awarded Contracts (Administration)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-197 – Authorizing Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-198 – Authorizing Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-199 – Authorizing Additional Funding for Previously Awarded Contracts (Golf)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-200 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels and amends certification of funds for previously awarded contracts.

Resolution R22-201 – Amending Certificate of Funds for Previously Awarded Contracts Resolution R22-155

Resolution amends the dollar amount for Schindler Elevator posted on resolution R22-155 presented on August 18, 2022.

DIRECTOR’S REPORT

Director Soriano submitted a report for the month of September 2022.

COMMISSION CORRESPONDENCE

1. Letter received from Barbara Roche, President of the Friends of Lord Stirling Stable (FLSS) and Dr. Anna McLernon, Chairman of the Board, FLSS wishing to continue their support for the Lord Stirling Stable as a volunteer group.
Letter was referred to the Leisure Services Committee.
2. Email received from Bridgewater residents and avid County golfers, Beth Hardy and Jack Higgins expressing their exasperation with utilizing the Golf Now Tee Time system to secure a tee time.
3. Letter received from South Bound Brook resident, Christine Hopkins, expressing her displeasure with the newly installed fountain at the Rose Garden at Colonial Park, though she did add that the park is beautiful and well-maintained.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were moved by Vice President Foelsch, seconded by Commissioner Caliguire. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None ABSENT: Commissioner Ludwig.

Resolution R22-202 – Amending 2022 Fee Schedule

Resolution amends the 2022 Fee Schedule to include new fees at Lord Stirling Stable for Scout Groups and School, Camp or Private Group sessions.

Resolution R22-203 – Authorizing Sale of Surplus Personal Property

Resolution authorizes sale of various surplus property.

Resolution R22-204 – Authorizing a License Agreement with Countryside Alliance of Somerset Hills for an Equestrian Event at Natirar Park

Resolution authorizes an agreement for an Equestrian Event to take place at Natirar Park on October 8, 2022.

Resolution R22-205 – Authorizing Commission to Host the NJ State Golf Association Senior Amateur Championship Tournament at Neshanic Valley Golf Course

Resolution authorizes hosting of the event on two weekdays to be determined in October 2022.

Resolution R22-206 – Awarding the One (1) and Final One-Year Option to Extend for Armored Car Service

Resolution awards contract to Eastern Armored Service at an annual cost of \$32,418.00.

Resolution R22-207 – Awarding Contract for the Purchase of Plant Materials

Resolution awards contract to Northern Nurseries for Option A: Bulbs, Option B: Perennials, and Option C: Trees & Shrubs with costs not to exceed \$6,492.05.

Resolution R22-208 – Awarding the second year of a Two-Year Contract for Septic Pumping

Resolution awards contract to Kleiza with costs not to exceed \$15,000.00.

Resolution R22-209 – Authorizing use of State Contract for the Purchase of Automotive Lubricants

Resolution authorizes purchases from David Weber Oil Company with costs not to exceed \$10,817.77.

Resolution R22-210 – Authorizing use of County Contract for the Purchase of Towing Services

Resolution authorizes service from Mike's Towing and Recovery (Primary) and SHT t/a Somerset Hills Towing (Secondary) with costs not to exceed \$800.00.

Resolution R22-211 – Authorizing use of County Contract for the Purchase of Janitorial/Cleaning Services

Resolution authorizes purchases from ACB Service, Inc. with costs not to exceed \$11,281.60.

Resolution R22-212 – Authorizing use of Educational Services Commission for the Purchase of Medical Supplies

Resolution authorizes purchases from V.E. Ralph and Sons, Inc. with costs not to exceed \$287.28.

COMMITTEE REPORTS

FINANCE

Commissioner Caliguire, Chair of the Committee, submitted a report for the month of August 2022.

Director Soriano added that the Park Commission revenue is \$1.9million over the anticipated revenue year to date.

HUMAN RESOURCES

Commissioner Jordan, Chair of the Committee, submitted a report for the month of August 2022.

LEISURE SERVICES

Commissioner Foelsch, Chair of the Committee, submitted a report for the month of August 2022.

GOLF MANAGEMENT

Commissioner McCallen, Chair of the Committee, submitted a report for the month of August 2022.

Ken Fivek, Manager Golf Operations stated that summer of 2022 was very successful from a golf revenue and play perspective. The fees are priced correctly to attract golfers and generate higher revenues.

INFORMATION MANAGEMENT

There was no report submitted.

VISITOR SERVICES

Commissioner Kempe, Chair of the Committee, submitted a report for the month of August 2022.

PROPERTY MANAGEMENT

Commissioner Haines, Chair of the Committee, submitted a report for August 2022.

PLANNING AND LAND ACQUISITION

Commissioner Haines, Chair of the Committee, submitted a report for August 2022.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Commissioner McCallen, Chair of the Committee, submitted a report for August 2022.

Director Soriano stated that this year's capital funding will come in the form of \$2.5million from ARP funds, which has to be encumbered and expended by March, 2024. The Park Commission will be using much of this allocation for the purchase of rolling stock but will need to be mindful of equipment backlogs. Director Soriano will be meeting with managers from Golf, Park Maintenance, Fleet and the Rangers to review capital needs.

PARK MAINTENANCE & HORTICULTURE

Vice President Foelsch, Chair of the Committee, submitted a report for August 2022.

AUDIT COMMITTEE

There was no report.

COUNTY COMMISSIONER REPORT

County Commissioner Drake appreciated the presentation addressing plans for Lord Stirling Stable and liked to see the collaboration between the County and the Park Commission to implement the recommendations made by the Lord Stirling Stable Advisory Committee into the bigger plan for the area. Commissioner Drake recently visited Colonial Park and loves the new fountain at the Rose Garden.

OLD BUSINESS

There was no old business to discuss.

NEW BUSINESS

Shauna Moore, Horticulture Manager, presented her concept plan for the installation of a sundial at Skillman Park to the Commission. The project will make use of a \$100,000 donation made by Jay Steinfeld in honor of his aunt and recently deceased uncle who frequented and enjoyed the park.

Seeing no further business, a motion to adjourn the meeting at 9:17 A.M. was moved by: Commissioner Jordan; seconded by: Commissioner Kempe. YEAS: Commissioners D'Andrea, Haines, Jordan, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSTAIN: None. ABSENT: Commissioner Ludwig.

Respectfully submitted,



Geoffrey D. Soriano
Secretary-Director



Janine Erickson
Executive Assistant