

**SOMERSET COUNTY PARK COMMISSION
RESOLUTION AWARDING THE FIRST YEAR OF A TWO-YEAR CONTRACT
FOR PRINTING AND DISTRIBUTION OF PARK GUIDES
CONTRACT # PCC-0004-18**

WHEREAS, the Director of Finance and Administrative Services and CFO of the Somerset County Park Commission has certified in writing the availability of funds for the purposes set forth in this resolution, such certification being attached hereto and made part of hereof, and such funds are provided for in the temporary budget of the Somerset County Park Commission: \$3,638.00 (31-201-20-853-431-232); and

WHEREAS, the Somerset County Park Commission Purchasing Office did on February 6, 2018 advertise in the Courier News, on the Park Commission website www.somersetcountyparks.org and on the Somerset County website www.co.somerset.nj.us; and

WHEREAS, three (3) sealed bids were received, opened, and read in public on February 22, 2018 at 2:30pm prevailing time for Printing and Distribution of Seasonal Park Guides, Contract # PCC-0004-18; and

WHEREAS, the bids were reviewed and the lowest bidder was withdrawn due to a clerical error; and

WHEREAS, it was then determined that the bid as submitted by Gannett NJ, 3600 Highway 66, PO Box 1550, Neptune, NJ 07753 best meets the requirements of the Park Commission specifications.

WHEREAS, the actual cost for Printing and Distribution of Seasonal Park Guides from Gannett NJ is not to exceed \$3,638.00 per guide, with a total of three guides annually released on the first Sundays of January, May, and September.

NOW, THEREFORE, BE IT RESOLVED by Somerset County Park Commission that award of contract is made to Gannett NJ, 3600 Highway 66, PO Box 1550, Neptune, NJ 07753 effective immediately and that the Purchasing Agent is hereby authorized to issue a purchase order to the said vendor.

I, Raymond Brown, Secretary-Director of the Somerset County Park Commission, hereby certify the above to be a true copy of Resolution adopted by said Commission at the regular meeting held March 15, 2018.



Secretary-Director