

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, April 21, 2011 at 5:30 PM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

PRESENT

Paul Consiglio
William Crosby
Steven Fuerst
Walter Hansen
Joanne Jaeger
Dot Paluck
Patrick Scaglione, Freeholder Liaison

ABSENT

Dale Florio
Christopher Paladino
Gary Walsh

Other staff members present were:

Raymond Brown, Director
Joanne Steinruck, Executive Assistant
Tom Boccino, Principal Planner/Land Acq.
Pierce Frauenheim, Deputy Dir. Park Maint.
Don Korbobo, Property Mgmt. Coordinator
Stuart Lederman, Counsel
Dan Livak, Deputy Dir. Business Admin.
Mathew Loper, Engineer

Darrell Marcinek, Director Golf Maint.
Marge Margentino, Manager, LSS
Alex Mathew, Manager, Info. Mgmt.
Robert Ransone, Deputy Dir. Golf Mgmt.
Cathy Schrein, Manager, Environ. Science
Adam Slutsky, Principal Engineer
Cindie Sullivan, Deputy Director
Dina Trunzo, Manager, TR

Also in attendance: Brian Newman and Rich Reitman

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

SERVICE AWARDS

President Fuerst presented a five year service award to Rodrigo Londono, a ten year service award to Christa Wood, and a thirty year service award to James Przybylski.

APPROVAL OF THE MINUTES

President Fuerst called for the approval of the minutes of the last regular meeting held March 17, 2011. **MOVED BY:** Commissioner Hansen; **seconded by:** Commissioner Jaeger. **YEAS:** Commissioners Consiglio, Hansen, Jaeger, Paluck, and President Fuerst. **NAYES:** None. **ABSTAIN:** Commissioner Crosby. **ABSENT:** Commissioners Florio, Paladino, and Walsh.

President Fuerst called for the approval of the minutes of the last Work Session held April 14, 2011. MOVED BY: Commissioner Crosby; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Hansen, Paluck, and President Fuerst. NAYES: None. ABSTAIN: Commissioner Jaeger. ABSENT: Commissioners Florio, Paladino, and Walsh.

APPROVAL OF BILLS FOR PAYMENT

Resolution R11-034 - Payment of Claims

Resolution authorizing payment of bills for \$1,022,206.08 comprising of check numbers 192268-192274, 193380-193386, 192217-192267, 192458, 192528, 192538-192589, 193107-193172, and 193387-193460. MOVED BY: Commissioner Crosby; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Florio, Paladino, and Walsh.

DIRECTOR'S REPORT

Director Brown submitted a report for the month of March 2011.

COMMISSIONER CORRESPONDENCE

1. Letter from the president of Alba Vineyard informing the Park Commission about them not participating in the GSWGGA Festival held at Natirar.
2. Letter from a golfer regarding the increase in fees that he believes discriminates against seniors and the elimination of Fridays as a week day rate for seniors.
3. Letter from PSE&G regarding the application for Flood Hazard Area Verification to the NJDEP for the Flagtown-Somerville-Bridgewater 230kV circuit upgrade which traverses various streams, blocks and lots within Bridgewater, Hillsborough, Manville, and Somerville.
4. Commendation from Franklin Township for sponsorship at the Career Expo held on April 7th.

COMMITTEE REPORTS

FINANCE

Director Brown reported that the total operating budget is \$18,670,450, the Freeholder appropriation is \$8,168,000, projected revenue is \$9,483,000, and the appropriated surplus is \$1,019,450. The cost of employee health benefits has only increased by six percent compared to an original quote of close to 26%. This budget also does not include responsibilities to be assumed for Skillman Village.

Resolution R11-035 – Adoption of the 2011 Operating Budget

Resolution adopts the 2011 Operating Budget. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby,

Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Florio, Paladino, and Walsh.

At this point of the meeting Commissioner Consiglio excused himself to attend another appointment.

Resolution R11-036 – Award of Contract to Warnock Fleet

Resolution awards a New Jersey State Contract purchase of a 2011 Ford Escape Hybrid 4WD not to exceed \$28,578.00. MOVED BY: Commissioner Crosby; seconded by: Commissioner Paluck. YEAS: Commissioners Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Consiglio, Florio, Paladino, and Walsh.

HUMAN RESOURCES

The Human Resources report was submitted for the month of March 2011.

LEISURE SERVICES

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of March 2011.

Cindie Sullivan, Deputy Director reported that Spring Yoga, Cabin Fever Kids, and training for summer staff has begun.

Dina Trunzo, Manager TR reported that the summer program formally known as Teen Scene has been renamed to Summer Adventure as the program now includes young adults up to age 21. Registration was conducted and this program is full with a wait list. TR has received a grant in the amount of \$1,000 from the Garden Club of Somerset Hills allowing for the continuation of the collaborative horticulture program the department conducts with the Richard Hall Community Mental Health Center. During spring break week the department conducted a program in collaboration with Computer Explorers for children where participants built and programmed robotic creations using Legos and computers.

Cathy Schrein, Manager, Environmental Science reported that she distributed a newsletter highlighting programs offered at the EEC to the pre-kindergarten group. Project Earth had over 400 people in attendance and Cathy thanked J & J for the grant to help offset the costs for the event. Cathy thanked the County for repairs to the observation tower.

Marge Margentino, Manager LSS reported that she has 806 people registered for the spring lessons. The Private Hunter Pace has a record number of 174 competitors. Family Fun Day will be held on May 1st. Weekends at the Stable are booked until the end of September. There is a new healthy lifestyle program being held at the Stable for corporate groups. Roche has 80 riders and Kean College has 50 registered for the program. There will be a program for autistic participants. This program will include the entire family with activities.

Resolution R11-037 – Award of Contract to Gannett Satellite Information Network/Courier News

Resolution awards the second year of a two-year contract for printing and distribution of the seasonal Park Guides. The annual cost is \$16,800.00. MOVED BY: Commissioner Crosby; seconded by: Commissioner Paluck. YEAS: Commissioners Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Crosby, Florio, Paladino, and Walsh.

GOLF MANAGEMENT

Commissioner Paluck, Chair of the Committee, submitted a report for the month of March 2011.

Darrell Marcinek, Director Golf Maintenance reported that the spring aeration is complete and winter projects are near completion. Quail Brook Golf Course has been certified as a ground water site.

Bob Ransone, Deputy Director Golf Management reported that all golf courses are open and Golf Week magazine's May 13th issue has listed Neshanic Valley Golf Course as one of the top 50 municipal courses in the country. The WAPL event planning is moving ahead. Next month a meeting regarding fundraising will be held.

BUSINESS ADMINISTRATION

Dan Livak, Deputy Director/Business Administration reported that the Housing Committee has met to review the details of the recent appraisals. A decision will be made within the next two weeks. Dan has been working with Pierce regarding vendor issues and moving projects forward.

INFORMATION MANAGEMENT

Commissioner Hansen, Chair of the Committee, submitted a report for the month of March 2011.

VISITOR SERVICES

Commissioner Crosby, Chair of the Committee, submitted a report for the month of March 2011.

Dan Livak, Deputy Director reported in Dave's absence that all seasonals will be hired by mid-May. Dave is applying for a \$5,000.00 grant from REI to expand the Adopt-A-Boulder event.

PROPERTY MANAGEMENT

Commissioner Crosby, Chair of the Committee, submitted a report for the month of March 2011.

Don Korbobo, Property Management Coordinator reported that the safety inspections are complete and the inspector was impressed by the facilities. Don has worked on a

hunting license bid that will open on May 3 for three previously licensed parcels and four new parcels.

PLANNING AND LAND ACQUISITION

Commissioner Paluck, Chair of the Committee, submitted a report for the month of March 2011.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that Green Acres is revising its regulations and Tom will be attending the public meeting. A \$900,000 grant for open space acquisitions has been received from Green Acres.

CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING

Director Brown reported he has been meeting with the Engineering Department regularly to move projects forward.

Mathew Loper, Engineer reported that the bid for the Colonial Park tennis court resurfacing, Torpey Athletic Complex pole barn construction, and Markota house roof will be awarded at the April 26th Freeholder meeting. The Duke Island Park entrance bridge will be completed next week.

PARK MAINTENANCE & HORTICULTURE

Pierce Frauenheim, Deputy Director Park Maintenance reported that the Field Day event held at Torpey Athletic Complex had 75 people in attendance. The weather for the Buck Garden plant sale was wet. Mike Ballow and Jason Bittner did an outstanding job moving the set up of an event at Natirar, with 1,200 people in attendance, to drier ground.

Resolution R11-038 – Award of Contract to All Clean Building Services

Resolution awards the second year of a two-year contract to All Clean Building Services. MOVED BY: Commissioner Crosby; seconded by: Commissioner Paluck. YEAS: Commissioners Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Consiglio, Florio, Paladino, and Walsh.

AUDIT COMMITTEE

No report.

FREEHOLDER'S REPORT

Freeholder Scaglione reported that a meeting was held regarding the Master Plan for the proposed Belle Mead / GSA park project.

OLD BUSINESS

The draft GSA plan may be presented at the May Work Session. The Park Tour scheduled for May 14th will be rescheduled.

NEW BUSINESS

No report.

A motion to adjourn the meeting at 6:24 p.m. was made by Commissioner Hansen; seconded by Commissioner Crosby. YEAS: Commissioners Crosby, Hansen, Jaeger, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioners Consiglio, Florio, Paladino, and Walsh.

Respectfully submitted,

Raymond A. Brown
Director

Joanne Steinruck
Executive Assistant