

**MINUTES** of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Thursday, July 19, 2012 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

President Fuerst called the meeting to order.

**PRESENT**

Paul Consiglio  
William Crosby  
Dale Florio  
Steven Fuerst  
Walter Hansen  
Joanne Jaeger  
Christopher Paladino  
Dot Paluck  
Gary Walsh  
Patrick Scaglione, Freeholder Liaison

**ABSENT**

Other staff members present were:

Raymond Brown, Director  
Joanne Steinruck, Executive Assistant  
Jim Avens, Manager Horticulture  
Tom Boccino, Principal Planner/Land Acq.  
Pierce Frauenheim, Deputy Dir. Park Maint.  
Don Korbobo, Property Mgmt. Coordinator  
Stuart Lederman, Counsel  
Dan Livak, Deputy Dir. Business Admin.

Darrell Marcinek, Director Golf Maint.  
Margie Margentino, Manager Stable  
Alex Mathew, Manager Info. Mgmt.  
Karren Newman, Manager Recreation  
Bob Ransone, Director, Golf Management  
Cathy Schrein, Manager, Envir. Science  
Cindie Sullivan, Deputy Director  
Dina Trunzo, Manager TR

Also in attendance: Brian Newman and Yvonne Childress

**OPEN MEETING FOR PUBLIC COMMENT**

No comment from the public.

**APPROVAL OF THE MINUTES**

Vice President Jaeger called for the approval of the minutes of the last regular meeting held May 17, 2012. **MOVED BY:** Commissioner Crosby; seconded by: Commissioner Consiglio. **YEAS:** Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paladino, Paluck, and Walsh. **NAYES:** None. **ABSENT:** President Fuerst.

**APPROVAL OF BILLS FOR PAYMENT**

**Resolution R12-045 - Payment of Claims**

Resolution authorizing payment of bills for \$2,814,213.22 comprising of check numbers 214559-214578, 215036-215057, 216341-216367, 217683-217699, 213965-214023,

214320-214369, 214801-214854, 214864-214955, 215512-215595, 215964-216010, 216376-216482, 217550-217603, 217700, 217865-217928, and 218377-218453. MOVED BY: Commissioner Consiglio; seconded by: Commissioner Hansen. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paladino, Paluck, and Walsh. NAYES: None. ABSENT: President Fuerst.

### **DIRECTOR'S REPORT**

Director Brown submitted a report for the month of June 2012.

### **WAPL PRESENTATION**

Director Brown showed a video prepared by Hal Brown on the WAPL event held the week of June 15. There were 156 golfers from around the world. Ray thanked Commissioner Hansen for his support and assistance with getting local businesses to support the event. Ray distributed a cost analysis that lists all income and expenses for the event. The event gave Neshanic Valley Golf Course national recognition. The event was a good experience for Somerset County.

Commissioner Paluck commented that it was a terrific event and heard nothing but compliments throughout the event. The Somerset County Park Commission should be proud of how smoothly the event ran and complimented the staff. The golf course was in great condition and Dot expressed how proud she was of the course and staff.

Commissioner Hansen reported that he heard many players and parents comment how they could not believe they were in New Jersey. The event showcased Somerset County.

Commissioner Consiglio reported that one of the players, from the University of California-Davis, that stayed at his home during the championship commented that she would like to become a professional golfer next year and use Neshanic Valley as her base to practice.

Vice President Jaeger thanked everyone involved and mentioned how much publicity the event and Neshanic Valley Golf Course received.

Bob Ransone thanked the Commissioners and Freeholders for the opportunity to host such an event. At the post-event meeting everyone expressed the desire to host another championship. The support from the community and Commissioner Hansen was great. Bob thanked Darrell Marcinek and Fred Glass for their assistance. It was anticipated that the sales from the program booklet would raise \$42,000 but sales raised \$68,500. Bob expressed his interest in hosting the U.S. Men's Amateur Public Links Championship in 2015. He asked permission from the Commissioners to send a letter of interest to host this championship.

### **Letter of Interest to Host the 2015 U.S. Amateur Public Links Championship**

YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paladino, Paluck, Walsh, and President Fuerst. NAYES: None.

## **COMMISSIONER CORRESPONDENCE**

1. Letter asking if the Park Commission would be interested in purchasing 782 Newmans Lane in Martinsville which is adjacent to the County owned Powelson property.
2. Letter from NJDEP regarding the remediation at Old York Road and Robert Street.
3. Letter of thanks and compliments from The Academy of Saint Elizabeth to Lord Stirling Stable for the riding program their students attend.
4. Received an Enrichment Grant from MyGOAL for recreational and physical activities for individuals on the Autism Spectrum in the amount of \$250.00 that a participant's mother applied for on behalf of her daughter.
4. Letter of thanks from the Somerset County Interscholastic Athletic Association and Mike Amorosa for the use of the facilities at Natriar, Green Knoll, and Neshanic Valley during the county athletic tournaments.
5. Letter from Middle Earth thanking the Park Commission for the support of the Frank "Nap" Torpey Memorial "Hills of Somerset" County 75-mile bicycle race.
6. Notice of Intent to Commence Construction Activities and Dam Demolition (Robert Street Dam).
7. Notice of Public Hearing from New Jersey Water Supply Authority regarding Roxbury Water Company and Princeton University renewing their application for uninterrupted water supply.
8. Notice from New Jersey Water Supply that the above meetings have been waived.
9. Letter from New Jersey Water Supply Authority regarding the Schedule of Rates, Changes, and Debt Service Assessments for the sale of water from the Raritan Basin System for fiscal year 2013 effective July 1, 2012.
10. Letter of thanks from the Relay for Life of Bridgewater for the assistance with their relay event.
11. Documents received regarding County of Somerset vs. Kenneth F. Stahl.
12. Thank you note from Pam Murray, Vice Chair of the WAPL.
13. Letter from the Borough of Peapack & Gladstone requesting permission to resume deer culling at Natirar on September 8, 2012 to February 16, 2013.

## **CONSENT AGENDA**

### **RESOLUTIONS**

The following resolutions were MOVED BY: Commissioner Hansen; seconded by: Commissioner Consiglio. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioner Walsh.

### **Resolution R12-046 – Award of Contract to Furnish and Deliver Animal Feed and Supplements**

Resolution awards a contract to Middle Valley Farms for Option A: Hay for the total cost of \$131,250.00. The contract is for one year with an option for a one year extension. Marge will be negotiating a six month contract for animal feed.

### **Resolution R12-047 – Amending the 2012 Fee Schedule**

Resolution amends the 2012 Fee Schedule to include new fees for the Lord Stirling Stable. The new fees will be for Flat Class Instruction, Jumping Class, Lead Line Pony Rides Weekday, and Lead Line Pony Rides Weekend.

**Resolution R12-048 – Authorizing the Execution of a Memorandum of Understanding between the Somerset County Park Commission and Somerset County Office of Emergency Management**

Resolution authorizes the Memorandum of Understanding for use of the Park Commission Emergency Staging and Animal Housing Facilities to coordinate a program of disaster relief to provide effective mobilization of all resources and facilities needed for animal-related services in any such disaster.

**Resolution R12-049 – Award of Contract for Effluent Services**

Resolution awards a Morris County Cooperative Pricing Council contract to Accurate Waste Systems. The cost is not to exceed \$36,000.00.

**Resolution R12-050 – Award of Contract to Construct Athletic Fields at the Howe Farm**

Resolution awards a contract to Tomco Construction for construction of one new cricket field, two full sized soccer fields, three smaller soccer practice fields, a parking lot, a detention basin, and an improved access drive. The funds are provided for in the Howe Trust Fund and the cost is not to exceed \$1,998,990.00.

**COMMITTEE REPORTS**

**FINANCE/BUSINESS ADMINISTRATION**

Commissioner Walsh, Chair of the Committee, submitted a report for the month of June 2012.

Dan Livak, Deputy Director/Business Administration reported that revenue for 2012 is eight percent more than 2010 and 19 percent more than 2011. Commissioner Consiglio inquired about the capital budget for 2012 and was informed by Brian Newman that the Freeholders will be voting on that budget on July 24.

**HUMAN RESOURCES**

Commissioner Consiglio, Chair of the Committee, submitted a report for the month of June 2012.

**LEISURE SERVICES**

Commissioner Jaeger, Chair of the Committee, submitted a report for the month of June 2012.

Cindie Sullivan, Deputy Director reported that the Summer Concert Series is going well with great attendance. Cindie is completing the ADA park assessments with Adam Slutsky, Pierce Frauenheim, and Tom Boccino. A report will be prepared shortly. A bid packet has been advertised for signs throughout the Park System. Cindie thanked Pierce and Dave Dendler for putting that bid packet together. The second half of the history book on the parks and amenities is being completed. Cindie thanked Tom for his assistance. The next phase is working on the layout and then it will go to full print. A website for the Park Foundation is being developed to get public awareness and donations. The Park Foundation supports the Park Commission Therapeutic Recreation programs.

Dina Trunzo, Manager Therapeutic Recreation reported that the Fishing Derby had 86 participants and netted \$600.00. This year was the last Derby as the Rogue Bass Fishing Club does not have the resources available to continue to run such an event. Dina thanked Commissioner Hansen for ATON Computing sponsoring the event throughout the years it was held. Dina has been in discussion with other individuals who have expressed a possible interest in running such an event in the future but it was not a bad idea to take a few years off from the event and think about a possible restructure of the event as they have seen a decline in registration over the past few years. Camp continues and is running smoothly. The Chiefs of Police Fishing Derby will be held today and Patriots Day will be held next week. A fall trip has been planned for the adults to Lake George and 12 participants are registered with a waiting list. During the WAPL a player's father, who is an amputee, was extremely pleased that the Park Commission had single rider golf carts and that he was able to play golf and also ride alongside his daughter while she was playing in the championship. Dina thanked Bob, Fred, and the rest of the Neshanic Valley Golf Course staff for being so accommodating.

Cathy Schrein, Manager, Environmental Science reported that camp is ongoing and revenues have increased. The EEC has new children in camps that transferred from other programs because they heard nothing but great things about the EEC's programs. Cathy thanked the staff for that accolade. The solar panels have not been connected due to the heat and they are awaiting final permits.

Marge Margentino, Manager Stable reported that the Stable is half-way through summer lessons and workshops. They have had to cancel several lessons due to the heat. Staff has been doing an outstanding job keeping the horses cool during the heat. Marge has received a donation of a horse named Gentlemen Start Your Engines. He will be utilized for beginner lessons. The Stable is hosting an event called "Rebel goes to the Dogs" which will also include a Disk Dog Championship. The Lipizzans will be at the Stable in September. Tickets go on sale in August. Marge has been very involved with state disasters regarding animals and has been certified to be a State Trainer and will be training the State Police in the near future.

Karren Newman, Manager Recreation reported that with the heat wave the pool has been extremely busy. There are 114 children registered in swimming lessons and 77 children for tennis lessons. There were 800 people in attendance for the first drive-in movie night.

Commissioner Consiglio showed everyone the tee shirts that the Duke Island walkers have created and wear. If anyone is interested in purchasing a shirt it is \$5.00 and walking is free. The shirts were done without Park Commission money. There are 25 to 30 walkers each Wednesday and the program is growing. It is a three-mile walk in Duke Island Park.

### **GOLF MANAGEMENT**

Commissioner Paluck, Chair of the Committee, submitted a report for the month of June 2012.

Darrell Marcinek, Director of Golf Maintenance reported that January 1 to June 15 was an extremely busy time preparing for the WAPL. Darrell's staff was prepared for the

worst and because of that everything went smoothly. There were 76 volunteers and the staff was maintaining the course by 5:00 AM and off the course by 7:30 AM and then back on the course at 5:00 PM. Darrell reported that he is proud of his staff. The irrigation of the courses has been heavily monitored. All courses are doing okay despite the many days of high heat.

Bob Ransone, Deputy Director Golf Management reported that the other four golf courses took care of the overflow during the WAPL. Bob has put together an RFP for the food and beverage concession at Neshanic Valley Clubhouse. He is hopeful this will attract more bidders. A walk-through will be held on July 26. The one day golf school will be taking a trip to the USGA museum to learn the history and etiquette of golf. Bob has been working with the County on transportation for that day. The County Championship will be held the second week in August to allow the players to participate in the State Championship which is held in October.

Counsel Lederman reported that Merri Makers are up to date with their payments.

Commissioner Paluck expressed what a great job Bob and Darrell did on the WAPL.

### **INFORMATION MANAGEMENT**

Commissioner Hansen, Chair of the Committee, submitted a report for the month of June 2012.

Commissioner Hansen reported that Alex worked very hard with Verizon and the USGA to get the internet and telephones connected.

Alex Mathew, Manager, Information Management reported that the work is completed on the Gasboy system for Golf Maintenance. The vendor for the Gasboy system will be holding training sessions for all golf maintenance users. The new system will monitor the gas usage.

Commissioner Crosby commented that he heard all positive comments from the employees of the Golf Channel on the staff working at the WAPL.

### **VISITOR SERVICES**

Commissioner Crosby, Chair of the Committee, submitted a report for the month of June 2012.

### **PROPERTY MANAGEMENT**

Commissioner Crosby, Chair of the Committee, submitted a report for the month of June 2012.

Don Korbobo, Property Management Coordinator reported that a bid packet for 12 farm parcels is available today, July 19, for a bid opening on August 2.

### **PLANNING AND LAND ACQUISITION**

Commissioner Paluck, Chair of the Committee, submitted a report for the month of June 2012.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that the Carrier property subdivision has been approved by Montgomery Township. It is anticipated that by the end of the summer approximately 256 acres will have been purchased. Tom has been working with Adam Slutsky on capital projects.

Counsel Lederman commented that he has been working with Cindie Sullivan and Tom Boccino on the license agreements with other municipalities and no-profits. Review of the agreements should be completed by the fall.

### **CAPITAL FACILITIES – CONSTRUCTION and ENGINEERING**

Commissioner Paladino, Chair of the Committee, submitted a report for the month of June 2012.

Tom Boccino, Parks Section Principal Planner, Land Acquisition reported that the Van Camp Farmstead restoration bid will open on July 31. The bid is for stabilization and exterior restoration.

### **PARK MAINTENANCE & HORTICULTURE**

Commissioner Consiglio, Chair of the Committee submitted a report for the month of June 2012.

Commissioner Consiglio reported that he met with Pierce Frauenheim and his staff prior to the Park Commission meeting and with the development of new fields on the Howe Farm, a dirt trail in Skillman Park, and 256 acres acquired at Carrier additional support in the Maintenance Department must be solicited. There is going to be a need for more staff and equipment. Paul asked for support with the needs.

Jim Avens, Manager Horticulture reported that the gardens are doing well along with visitation. Irrigation has been a priority during the heat waves. Jim distributed the new Buck Garden map and brochure. Jim thanked County Graphics and the Print Shop for their help putting the brochure together. Colonial Park Gardens map and brochure is the next project. In New Jersey Countryside magazine there is an article on New Jersey Rose Gardens and Jeff Van Pelt was interviewed. The Garden Party will be held at Colonial Park on July 21 from 11 AM to 3 PM with three lectures being given.

Pierce Frauenheim, Deputy Director Park Maintenance reported that all of the parks are being heavily utilized. Several events have taken place such as the Bicycle Races, Wine Festival, and July 4<sup>th</sup>. The Park Rangers have done an excellent job getting cars in and out of those events. There was a very large lacrosse tournament at Duke Island Park in early July. Staff did a great job. The new playing fields on the Howe property will be seeded and will hopefully be ready to be used in the fall of 2013. The Pellowski Playground at Colonial Park has heavy use and work continues at Skillman Park. Staff is looking at fencing for some of the Skillman property. Demolition of the last building at Skillman Park will be completed next week. The Robert Street dam will be breached on Monday at 7:00 a.m. Staff is preparing North Branch for the 4H Fair in August. Pierce commented that he assisted with parking cars during the WAPL and heard nothing but compliments. The team work of staff worked and it showed.

### **AUDIT COMMITTEE**

Brian Newman reported that the Audit Committee will meet next week.

### **FREEHOLDER'S REPORT**

Freeholder Scaglione reported that last week he met with the Director of Sports and Exhibition and representatives from New Jersey Tourism. It was commented that one theme about New Jersey should be Somerset County. Because Neshanic Valley hosted the WAPL it put Somerset County on the map. There are so many places to visit and explore that Somerset County can be a weekend destination. Skillman is moving ahead. There will be a meeting with the Committee to put a plan together to get the park accessible to the public as soon as possible. It is hopeful to have the first playing field at the GSA property open to the public by 2014/2015. Patrick commented that he will work toward getting the Park Commission Capital Budget approved.

### **OLD BUSINESS**

No old business to report.

### **NEW BUSINESS**

No new business to report.

A motion to adjourn the meeting at 9:37 a.m. was made by Commissioner Consiglio seconded by Commissioner Crosby. YEAS: Commissioners Consiglio, Crosby, Florio, Hansen, Jaeger, Paladino, Paluck, and President Fuerst. NAYES: None. ABSENT: Commissioner Walsh.

Respectfully submitted,

Raymond A. Brown  
Director

Joanne Steinruck  
Executive Assistant