

MINUTES of a meeting of the **SOMERSET COUNTY PARK COMMISSION** held Monday, January 8, 2018 at 8:00 AM at the Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

"In accordance with Public Law Chapter 231, the open public meeting notice requirements have been satisfied whereby the starting time and place of this meeting have been filed with a county newspaper and the County Clerk and posted in a public information area in this office."

Interim President Crosby called the meeting to order.

PRESENT

Bill Crosby
D.J. Hunsinger
Jim Leonard
Kevin McCallen
Dot Paluck
Scott Ross

ABSENT

Doug Ludwig
Helen Haines
Mark Caliguire, Freeholder Liaison

Other staff members present were:

Raymond Brown, Director
Janine Erickson, Executive Assistant
Betsy Flanagan, Counsel
Pierce Frauenheim, Deputy Dir. Park Maint.
Carrie Springer, Manager Enviro Science
Dina Fornataro-Healey, Manager Recreation

Dan Livak, Deputy Dir. Business Admin.
Bob Ransone, Deputy Dir. Golf Mgmt.
Cindie Sullivan, Deputy Dir. Leisure Svc
Donna Umgelter, Manager HR
Darrell Marcinek, Director Golf Maint.

Also in attendance: Chris Hart

OPEN MEETING FOR PUBLIC COMMENT

No comment from the public.

APPROVAL OF THE MINUTES

Interim President Crosby called for the approval of the minutes of the Close Out meeting held December 29, 2017. **MOVED BY:** Commissioner Leonard; seconded by: Commissioner McCallen. **YEAS:** Commissioners Hunsinger, Leonard, McCallen, Paluck, Ross and Interim President Crosby. **NAYES:** None. **ABSENT:** Commissioners Haines and Ludwig.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were **MOVED BY:** Commissioner Hunsinger; seconded by: Commissioner Ross. **YEAS:** Commissioners Hunsinger, Leonard, McCallen, Paluck, Ross and Interim President Crosby. **NAYES:** None. **ABSENT:** Commissioners Haines and Ludwig.

Resolution R18-001 – Adopting the 2018 Temporary Budget

Resolution adopts the Temporary Budget for the first quarter of 2018.

Dan Livak, Director Business Administration, stated that the budget for the first quarter of 2018 is 26.25% of the 2017 budget.

Resolution R18-002 – Certification of Funds for Previously Awarded Contracts (Leisure Services)

Resolution authorizes the certification of funds for previously awarded contracts.

Resolution R18-003 – Certification of Funds for Previously Awarded Contracts (Golf)

Resolution authorizes the certification of funds for previously awarded contracts.

Resolution R18-004 – Certification of Funds for Previously Awarded Contracts (Administration)

Resolution authorizes the certification of funds for previously awarded contracts.

Resolution R18-005 – Certification of Funds for Previously Awarded Contracts (Park Maintenance)

Resolution authorizes the certification of funds for previously awarded contracts.

CONSENT AGENDA

RESOLUTIONS

The following resolutions were MOVED BY: Commissioner Leonard; seconded by: Commissioner Hunsinger. YEAS: Commissioners Hunsinger, Leonard, McCallen, Paluck, Ross and Interim President Crosby. NAYES: None. ABSENT: Commissioners Haines and Ludwig.

Resolution R18–006 – Designating Representation to the Regional Center Partnership of Somerset County for 2018

Resolution designates Raymond Brown to serve as the voting representative and Cynthia Sullivan to serve as the alternate.

Resolution R18–007 – Designating Representation to the Open Space Advisory Committee

Resolution designates Commissioner Helen Haines as the Park Commission representative and Walter F. Rusak as the Citizen Member.

Resolution R18-008 – Designating Custodians of Bank Depositories

Resolution designates the custodians for 2018.

Resolution R18-009 – Designating Custodians of Petty Cash

Resolution designates the custodians for 2018.

Resolution R18-010 – Accepting the County of Somerset Award of a Contract for Audit and Accounting Services for 2018

Resolution accepts the County award of a contract to Suplee Clooney & Company.

Resolution R18-011 – Awarding Use of County Contract for Tire Mounting and Dismounting

Resolution authorizes the use of County Contract CC-0020-16 for tire mounting and dismounting through Steve's Tire Service.

Resolution R18-012 – Awarding Use of County Contract for Automotive and Diesel Lubricants

Resolution authorizes the use of County Contract CC-0047-17 for automotive and diesel lubricants through David Weber Oil Co.

Resolution R18-013 – Award Use of County Contract for Automotive and Light Duty Truck Parts

Resolution authorizes the use of County Contract CC-0113-16 for the purchase of automotive and light duty truck parts through D & B Auto Supply.

Resolution R18-014 – Authorizing Purchase of One (1) 2018 Chrysler Pacifica (RUCE53) L FWD

Resolution awards contract to Beyer Ford and the cost is not to exceed \$21,832.39.

Resolution R18-015 – Authorizing Purchase of One (1) 2018 Ford F-350 (W3B) SRW XL 4WD Crew Cab with Factory Options

Resolution awards contract to Beyer Ford and the cost is not to exceed \$34,628.22.

Resolution R18-016 – Authorizing Purchase of One (1) 2018 Ford Explorer 4WD with Factory Options

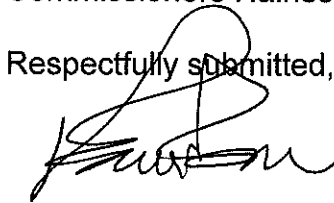
Resolution awards contract to Beyer Ford and the cost is not to exceed \$28,814.18.

NEW BUSINESS

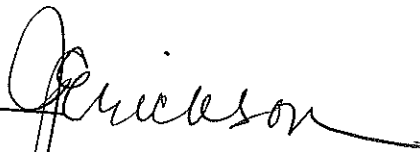
No new business.

A motion to adjourn the meeting at 8:08 a.m. was made by Commissioner Hunsinger; seconded by Commissioner Ross. YEAS: Commissioners Hunsinger, Leonard, McCallen, Paluck, Ross and Interim President Crosby. NAYES: None. ABSENT: Commissioners Haines and Ludwig.

Respectfully submitted,



Raymond A. Brown
Director



Janine Erickson
Executive Assistant