

MINUTES of a Special Meeting of the **SOMERSET COUNTY PARK COMMISSION** held January 10, 2022 at 3:30 P.M. at Somerset County Park Commission Headquarters, 355 Milltown Road, Bridgewater, NJ.

The Pledge of Allegiance was led by Director Soriano.

This is a Special Meeting of the Somerset County Park Commission, and adequate advance notice of this meeting has been provided by publication in The Courier News on November 26, 2021 and the Star Ledger on November 30, 2021. Pursuant to recently issued emergency regulations promulgated by the Director of the Division of Local Government Services (codified as N.J.A.C. 5:39-1.1 through 1.7) the Somerset County Park Commission is now advising that its specifically aforementioned meetings shall be held remotely and virtually via the Zoom video conferencing platform for Park Commissioners in conjunction with in-person meeting for members of the public. Notice was also posted on the bulletin board at the entrance in the Somerset County Park Commission Headquarters and filed with the Somerset County Clerk, in compliance with the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-6 et seq.

Director Soriano called the meeting to order.

Roll Call:

PRESENT*

Mark Caliguire
Bill Foelsch
Helen Haines
DJ Hunsinger
Ron Jordan
Joe Kempe
Kevin McCallen
Paul Drake, County Commission
Liaison

ABSENT

Doug Ludwig

Other staff members present were:

Geoffrey Soriano, Secretary-Director
Janine Erickson, Executive Asst
Ken Fivek, Manager, Golf Operations*

Dina Trunzo Administrator, Leisure and
Community Services
Donna Umgelter, Administrator, HR

*Participated via video conference. In light of the current COVID-19 mandates, Commissioners, Counsel, and Senior Management staff were asked to participate in this meeting remotely.

Also in attendance via video conference: Eric Bernstein, Legal Counsel.

COMMENTS FROM THE PUBLIC

There were no comments from the public.

APPROVAL OF THE MINUTES

Director Soriano called for the approval of the minutes of the regular meeting held on December 9, 2021. Moved by Commissioner Foelsch; seconded by Commissioner Haines. YEAS: Commissioners Caliguire, Foelsch, Haines, Hunsinger, Kempe, and McCallen. NAYES: None. ABSTAIN: Commissioner Jordan. ABSENT: Commissioner Ludwig.

Director Soriano called for the approval of the minutes of the special meeting held on December 29, 2021. Moved by Commissioner Foelsch; seconded by Commissioner Jordan. YEAS: Commissioners Caliguire, Foelsch, Haines, Hunsinger, Jordan, and Kempe. NAYES: None. ABSTAIN: Commissioner McCallen. ABSENT: Commissioner Ludwig.

SWEARING IN OF PARK COMMISSIONER

Counselor Bernstein administered the Oath of Office for Park Commissioner to Nancy D'Andrea. After the swearing in, roll call was taken to include Commissioner D'Andrea.

REPORT OF THE NOMINATING COMMITTEE

Commissioner Kempe nominated Commissioner Hunsinger for the position of President. The motion was seconded by Commissioner Haines. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Haines, Hunsinger, Jordan, Kempe, and McCallen. NAYES: None. ABSENT: Commissioner Ludwig.

President Hunsinger nominated Commissioner Foelsch for the position of Vice President. The motion was seconded by Commissioner Haines. YEAS: Commissioners Caliguire, D'Andrea, Foelsch, Haines, Jordan, Kempe, McCallen, and President Hunsinger. NAYES: None. ABSENT: Commissioner Ludwig.

President Hunsinger nominated Director Soriano for the position of Secretary. The motion was seconded by Vice President Foelsch. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, McCallen, and Vice President Foelsch, and President Hunsinger. NAYES: None. ABSENT: Commissioner Ludwig.

Director Soriano stated that County CFO, Nick Trasente serves as Treasurer of the Park Commission by State statute.

CONSENT AGENDA

The following resolutions were moved by Commissioner Haines; seconded by Vice President Foelsch. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R22-001 - Adopting the 2022 Temporary Budget

Resolution adopts the 2022 Temporary Budget.

Resolution R22-002 – Authorizing use of State Contracts

Resolution authorizes use of various State contracts.

Resolution R22-003 – Authorizing use of Morris County Cooperative Pricing Council Cooperative Purchasing System

Resolution authorizes use of various contracts of the Morris County Cooperative Pricing Council.

Resolution R22-004 – Authorizing use of Educational Services Commission of New Jersey Cooperative Purchasing System

Resolution authorizes purchases from various contracts of the Educational Services Commission.

Resolution R22-005 – Authorizing use of Bergen County Cooperative Pricing System

Resolution authorizes purchases from SHI under the Bergen County Cooperative Pricing System.

Resolution R22-006 – Designating Public Agency Compliance Officer

Resolution designates Melissa Kosensky as Public Agency Compliance Officer of the Park Commission for 2022.

Resolution R22-007 – Designating Official Newspaper

Resolution designates the Courier News and the Star Ledger as the official newspapers of the Park Commission for 2022.

Resolution R22-008 – Designating Bank Depositories for 2022

Resolution designates President Hunsinger and Vice President Foelsch as authorized signors for Park Commission check disbursements for 2022.

Resolution R22-009 – Adopting Agreement with Somerset County Sheriff's Office to Conduct Background Checks for Somerset County Park Commission Employees

Resolution adopts agreement for the Somerset County Sheriff's Office to conduct background checks for Park Commission employees.

Resolution R22-010 – Awarding Third Year of Five-Year Contract for Maintenance & Support for RecTrac and WebTrac Software Systems

Resolution awards contract to Vermont Systems, Inc. in the amount of \$11,266.56.

Resolution R22-011 – Awarding Contract for First Year of a Two-Year Contract for Stable Bedding for Lord Stirling Stables

Resolution awards contract to Bohonyi Corporation.

Resolution R22-012 – Authorizing use of County Contract for Purchase of Red Dyed # 2 Diesel Fuel and Red Dyed Winter Blend Diesel and Fuel Oil

Resolution authorizes purchases from J.Swanton Fuel Oil Co.

APPROVAL OF BILLS FOR PAYMENT

The following resolutions were moved by Commissioner McCallen; seconded by Commissioner Haines. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSENT: Commissioner Ludwig.

Resolution R22-013 – Payment of Confirming Orders

Resolution authorizes the payment of confirming orders totaling \$4,002.47.

Resolution R22-014 – Authorizing Additional Funding for Previously Awarded Contracts (Administration)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-015 – Authorizing Additional Funding for Previously Awarded Contracts (Park Operations)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-016 – Authorizing Additional Funding for Previously Awarded Contracts (Leisure Services)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-017– Authorizing Additional Funding for Previously Awarded Contracts (Golf)

Resolution authorizes additional funds for previously awarded contracts.

Resolution R22-018 – Amending and Cancelling Certification of Funds for Previously Awarded Contracts

Resolution cancels or amends certification of funds for previously awarded contracts.

NEW BUSINESS

There was no new business to discuss.

President Hunsinger thanked Commissioner Caliguire for his years of services as President of the Park Commission and for providing direction during some challenging years and situations.

Seeing no further business, a motion to adjourn the meeting at 3:47 P.M. was moved by: Vice President Foelsch; seconded by: Commissioner Jordan. YEAS: Commissioners Caliguire, D'Andrea, Haines, Jordan, Kempe, McCallen, Vice President Foelsch, and President Hunsinger. NAYES: None. ABSENT: Commissioner Ludwig.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Geoffrey D. Soriano', with a stylized flourish at the end.

Geoffrey D. Soriano
Secretary-Director

A handwritten signature in blue ink, appearing to read 'Janine Erickson', with a stylized flourish at the end.

Janine Erickson
Executive Assistant